

Proposed Minutes

ELKINS COMMON COUNCIL REGULAR COUNCIL MEETING MINUTES

***401 Davis Avenue
Council Chamber, 2nd Floor
November 3, 2022
7:00 p.m.***

Elkins Common Council met in regular session in the council chamber of city hall. Present were City Clerk J.R. Sutton (as acting mayor); Councilpersons N.E. Bross-Fregonara, R.C. Chenoweth, L.S. Severino, J.A. Guye, G.M. Hinchman, D.C. Parker, and L.H. Vest; City Treasurer T. Judy; Fire Chief S.D. Himes; Police Chief T. Bennett; Interim Operations Manager M. Himes; and Executive Secretary R. Wickham (acting as recording secretary).

Mayor Jerry A. Marco; City Attorney G. S. Roberts; and Councilpersons M. D. Cuonzo, C.C. Lowther, and C.J. Higgins were absent.

MINUTES

Cm. Chenoweth, **MOVED APPROVAL OF THE MINUTES OF THE OCTOBER 20, 2022 MEETING.**
The motion carried.

CORRESPONDENCE AND NOTIFICATIONS

Council received the following correspondence and notifications:

- Issued building permits
- Events
- Approved minutes of committees, boards, and commissions

The following building permits have been issued since the previous regular council meeting.

ISSUED BUILDING PERMITS				
Permit	Applicant	Location	Description	Value
220249	Riggleman, Sherwood	1429 S Henry Ave.	Windows	13,370.00
220250	West, Sidney	222 Davis Ave	Remodel	12,500.00
220251	Parks, William	21 Northview Dr.	Electric Inspection	100.00
220252	Huntington National Bank	420 Davis Ave.	Roof Drive Thru	35,700.00
220253	Bodkins, Johnny	114 Whiteman Ave	Replace Roof Shingles	6,738.00

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ISSUED BUILDING PERMITS				
Permit	Applicant	Location	Description	Value
220254	Taylor, Roger	201 Washington Ave	Siding, Windows, Porch Railings & 12 X 20 Deck	15,000.00
220255	YMCA	400 Davis Ave.	Sign 2 ft high & 8 Ft long	100.00
220256	Valentine Assisted Living	521 Davis Ave.	3 ft high Fence	4,700.00
220257	Elkins Metro Corporation	1200 Harrison Ave.	Apply Foam Coating and Gravel to the Roof	32,188.00
220258	McCauley, Linda	16 Second St	Install 13 Windows	8,000.00
220259	Hayes, Michael	1 College St	Repair Roof Shingles	2,500.00

PRESENTATION

Pasons, WV Police Chief Kevin Keplinger and WV Mountain Region SRT member spoke before council to publicly thank the Elkins Police Department Tactial Response Unit for their assistance on a call October 18 , 2022. He shared that he was extremely impressed with the team, their patience, and their concern for everyone's safety.

Dr. Heather Biola, Directore of the Kump Education Center, provided a detailed report of the center's activities over the past year and future plans. The KEC reported on their many actions and accomplishments in education which included providing professional training to educators and partnerships with D&E, the YMCA, and the WVDNR to provide hands-on learning opportunities in math, reading, and science. Dr. Biola shares that the KEC will begin a re-envisioning process in 2023 to consider becoming an outdoor center, improving/expanding nature trails, investigate optimum rental options, and much more. Dr. Biola also shared an informational video on the KEC with council that outlined what they had been doing in 2022.

Joe Nassif of Piper Sadler;,Robbie Morris, Executive Director of the Randolph County Development Authority, Dave Cark, Executive Director of Woodlands Development Group, and City Clerk Jessica Sutton provided information on Tax Increment Financing (TIF) and how it could benefit the City of Elkins. Mr. Nassif shared data projections and examples of how taxes paid on increases of the assessed value of properties within an identified district could be used to fund future public improvement projects. Mr. Nassif provided an outline of what steps the city would need to follow if they were interested in setting up a TIF district.

COMMITTEE REPORTS provided by all committee chairs present.

STAFF REPORTS were provided by all administrative officers present and the chief water operator.

APPROVAL OF VENDOR INVOICE PAYMENTS

Cm. Hinchman, **MOVED APPROVAL OF THE INVOICES PRESENTED.** The motion carried.

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The invoices in question were as specified on the following list, which is attached and made part of this record:

- Accounts Payable check transactions for the period October 17 - 28, 2022.

NEW BUSINESS

Cw. Bross-Fregonara, **MOVED APPROVAL OF ORDINANCE 307: AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF ELKINS, WEST VIRGINIA, REPEALING AND AMENDING ELKINS CITY CODE SEC. 90.03 BARKING AND HOWLING (2ND AND FINAL READING).** The motion carried.

Cm. Chenoweth, **MOVED APPROVAL OF ORDINANCE 308: AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF ELKINS, WEST VIRGINIA, AMENDING ELKINS CITY CODE SECTION 152: ZONING (2ND AND FINAL READING).** The motion carried.

Cw. Guye, **MOVED APPROVAL OF RESOLUTION 1575: ACCEPTING CONDITIONS AND TERMS OF THE JANSSEN/WEST VIRGINIA STATEWIDE SETTLEMENT AGREEMENT AND AUTHORIZING THE EXECUTIONS OF THE ELECTION AND RELEASE FORM PROVIDED BY THE WEST VIRGINIA ATTORNEY GENERAL.** The motion carried

Cm. Parker, **MOVED TO POSTPONE RESOLUTION 1577: ACCEPTING CONDITIONS OF AGREEMENT WITH BURGESS & NIPLE FOR DAVIS AVENUE BRIDGE PLANS AND RELATED DOCUMENTS.** The motion carried.

Cw. Bross-Fregonara, **MOVED APPROVAL OF RESOLUTION 1578: ACCEPTING CONDITIONS OF AGREEMENT WITH BRYSON VANNOSTRAND AND ASSOCIATES FOR CITY HALL HVAC PLANS AND RELATED DOCUMENTS.** The motion carried.

MAYOR'S COMMENTS were not provided.

Cm. Higgins, **MOVED ADJOURNMENT.** The motion carried.

The meeting adjourned at 8:52 p.m.

*Approved by council at the meeting
of MONTH DAY, YEAR*

Jerry A. Marco, Mayor

Attest:

Jessica R. Sutton, City Clerk