



City of Elkins

Regular Council Meeting

February 15, 2024
7:00 PM
401 Davis Avenue
Council Chamber, 2nd Floor

AGENDA

1. **Invocation and Pledge of Allegiance**
2. **Call to order and roll call**
3. **Public comment**
4. **Minutes**
 - a. Proposed minutes for strategic planning work session of January 30, 2024
 - b. Proposed minutes for the meeting of February 1, 2024
5. **Correspondence, Notifications, and Recognitions**
 - a. Building permits issued February 6-19, 2024
6. **Presentation**
 - a. Appalachian Forest National Heritage Area
 - b. Randolph County Community Arts Center
7. **Councilor Reports**
8. **Staff reports**
 - a. Treasurer's report
9. **Approval of vendor invoice payments**
 - a. Vendor invoices presented for approval: January 29-February 9, 2024

(Available for public review in the city clerk's office two business days before this meeting, as required by W. Va. Ethics Commission Open Meetings Advisory Opinion 2012-04.)
10. **New business**
 - a. Ordinance 320: Consideration on second reading of an ordinance authorizing the issuance by the City of Elkins of sewer revenue bonds in an amount not to exceed \$250,000 to finance the cost of design, acquisition, construction and equipping of additions, betterments and extensions to the City's sanitary sewer system (second of three readings)
 - b. Ordinance 321: To consider for adoption on first reading an Ordinance of the City which authorizes (i) the design, acquisition, construction and equipping of a Sanitation Department Garage (the "Project"), (ii) the leasing of certain real property situate in Elkins Corporation District, Randolph County, on the east side

- of Baxter Street between Eleventh Street and Chestnut Street in the City of Elkins and all project improvements and appurtenances thereto by the City from the Elkins Municipal Building Commission, and (iii) the issuance by the Elkins Municipal Building Commission of its Lease Revenue Bonds in an amount not to exceed \$2,000,000 for the purpose of financing the Project and matters relating thereto (first of two readings)
- c. Ordinance 322: An Ordinance Of The Common Council Of Elkins, West Virginia Amending Sections Of City Code, Chapter 152, Zoning Regarding Sign Regulations (first of two readings)
 - d. Ordinance 323: An Ordinance Of The Common Council Of Elkins, West Virginia Eliminating Sections Of City Code, Chapter 112, Solicitors and Canvassers (first of two readings)
 - e. Resolution 1716: Delegation of ABCA endorsement authority from council to mayor
 - f. Resolution 1717: Reappointing S. Bennett to the Water Board
 - g. Resolution 1718: Revision of the policy for government closure during weather and similar emergencies
 - h. Resolution 1719: Selecting Aflac/Health Equity as the administrator for PEIA Plan C Health Savings Accounts
 - i. Resolution 1720: Corrective resolution clarifying termination of stipend for declining health insurance coverage
 - j. Resolution 1721: Appointment of R. Day as Judge of the Elkins Municipal Court
 - k. Resolution 1722: Rosie the Riveter Memorial - Permission to apply to DOH for right-of-way access
 - l. Resolution 1723: Appointing C. Talbott to the Elkins Tree Board
 - m. Resolution 1724: Request from the Tygart Hotel for reserved loading/unloading in front of building
 - n. Resolution 1725: Establishing compensation for Members, Treasurer, and Secretaries of the Elkins Water and Sanitary Boards
 - o. Resolution 1726: FY24 intradepartmental budget revisions (Fire Department Fund #2, General Fund #1-7, Sanitation #2)
 - p. Resolution 1727: FY24 state budget revision #4
 - q. Resolution 1728: Approving the Transfer by Deed From the City of An Abandoned and Vacated Portion of Tannery Drive to the Randolph County Development Authority
 - r. Emergency agenda item: Execution of agreement with Tyler Technologies

Justification: Urgent circumstances related to the protection of city data require that the attached agreement be executed without any further delay. The action cannot safely be postponed without unreasonably endangering city data.

11. Mayor's comments

12. Adjournment