

SANITARY BOARD REGULAR MEETING MINUTES

***401 Davis Avenue
City Hall, Council Chambers
January 16, 2024
11:00 a.m.***

Present were Committee Members: Jerry Marco, Randall Biller, Richard Carr

Also present were: Whitney Hymes (Wastewater Superintendent/Chief Operator), Mark Hartley (Wastewater Collections Supervisor), Tracy Judy (Treasurer), Gerry Roberts (City Attorney)

MINUTES

Randall Biller, MOVED APPROVAL OF THE DECEMBER 8, 2023 MEETING MINUTES. The motion carried.

REPORTS

- Whitney Hymes, Wastewater Collection Supervisor, gave a report on the RFQ meeting and said they will have an engineering firm picked by Friday so they will be able to meet with them and have more of an idea of the cost.
- Mark Hartley, the Wastewater Collection Supervisor, updated his department.
- Tracy Judy, the treasurer, provided Financial Statements and comments on how we are headed in the right direction.

UNFINISHED BUSINESS

- The discussion on Replacement/Repair of water and sewer lines in the city of Elkins. Whitney Hymes made the committee aware of the progress that they had the interviews for the different companies and will have one picked out by Friday so they will be able to move on with the process.
- Whitney Hymes updated the Board on the Phase III Project.

NEW BUSINESS

Randall Biller, MOVED APPROVAL OF SEWER INVOICES. The motion carried.

Jerry Marco, MOVED APPROVAL OF ELKINS WASTEWATER PLANT LABORATORY PRICE GUIDE AND RATES. The motion carried.

Richard Carr, **MOVED** APPROVAL OF THE CONSIDERATION OF PETITION OF THE SANITARY BOARD TO CITY COUNCIL REQUESTING THE ISSUANCE OF SEWER REVENUE BONDS IN AN AMOUNT NOT TO EXCEED \$250,000 FOR THE PURPOSES OF FINANCING A NEW GARAGE FOR THE SANITARY SEWER SYSTEM OF THE CITY OF ELKINS. The motion carried.

ANNOUNCEMENTS

Welcome Richard Carr to the Board.

The meeting adjourned at 11:30 a.m.

The foregoing minutes were approved at the meeting of _____, 2023

Jerry A. Marco-Mayor
Name & Title

Jerry A. Marco
Signature