



City of Elkins

Regular Council Meeting

March 7, 2024

7:00 PM

401 Davis Avenue
Council Chamber, 2nd Floor

AGENDA

1. Public Hearing

- a. To conduct a public hearing regarding the proposed adoption on second and final reading of an Ordinance of the City which authorizes (i) the design, acquisition, construction and equipping of a Sanitation Department Garage (the "Project"), (ii) the leasing of certain real property situate in Elkins Corporation District, Randolph County, on the east side of Baxter Street between Eleventh Street and Chestnut Street in the City of Elkins and all project improvements and appurtenances thereto by the City from the Elkins Municipal Building Commission, and (iii) the issuance by the Elkins Municipal Building Commission of its Lease Revenue Bonds in an amount not to exceed \$2,000,000 for the purpose of financing the Project and matters relating thereto.

2. Invocation and Pledge of Allegiance

3. Call to order and roll call

4. Public comment

5. Minutes

- a. Proposed minutes for the meeting of February 15, 2024

6. Correspondence, Notifications, and Recognitions

- a. Building Permits

7. Presentation

8. Councilor Reports

9. Staff reports

- a. Treasurer's report

10. Approval of vendor invoice payments

- a. Vendor invoices presented for approval:

(Available for public review in the city clerk's office two business days before this meeting, as required by W. Va. Ethics Commission Open Meetings Advisory Opinion 2012-04.)

11. New business

- a. Ordinance 320: Consideration on final reading of an ordinance authorizing the issuance by the City of Elkins of sewer revenue bonds in an amount not to

exceed \$250,000 to finance the cost of design, acquisition, construction and equipping of additions, betterments and extensions to the City's sanitary sewer system (final reading)

- b. Ordinance 321: To consider for adoption on second and final reading an Ordinance of the City which authorizes (i) the design, acquisition, construction and equipping of a Sanitation Department Garage (the "Project"), (ii) the leasing of certain real property situate in Elkins Corporation District, Randolph County, on the east side of Baxter Street between Eleventh Street and Chestnut Street in the City of Elkins and all project improvements and appurtenances thereto by the City from the Elkins Municipal Building Commission, and (iii) the issuance by the Elkins Municipal Building Commission of its Lease Revenue Bonds in an amount not to exceed \$2,000,000 for the purpose of financing the Project and matters relating thereto
- c. Resolution 1730: SUPPLEMENTAL RESOLUTION APPROVING TERMS OF THE LEASE REVENUE BONDS, SERIES 2024 (SANITATION DEPARTMENT GARAGE), OF THE ELKINS MUNICIPAL BUILDING COMMISSION (THE "ISSUER"); APPROVING THE SALE AND DELIVERY OF SUCH BONDS BY ISSUER TO OHIO VALLEY BANK; APPROVING THE FORMS AND AUTHORIZING THE EXECUTION AND DELIVERY OF AN AGREEMENT AND LEASE AND OTHER DOCUMENTS AND APPROVING OTHER MATTERS WITH RESPECT TO SUCH BONDS.
- d. Update on Whitmer Water System
- e. Ordinance 322: An Ordinance Of The Common Council Of Elkins, West Virginia Amending Sections Of City Code, Chapter 152, Zoning Regarding Sign Regulations (final reading)
- f. Ordinance 323: An Ordinance Of The Common Council Of Elkins, West Virginia Eliminating Sections Of City Code, Chapter 112, Solicitors and Canvassers (final reading)
- g. Ordinance 324: Amending Elkins City Code §31.02 concerning council meetings (first of two readings)
- h. Ordinance 325: Amending Elkins City Code §152.025 concerning meeting frequency for the Board of Zoning Appeals (first of two readings)
- i. Ordinance 326: Amending Elkins City Code §33.036 concerning meeting frequency for the Planning Commission (first of two readings)
- j. Resolution 1731: Authorizing Conditions of Lease & Addendum and Maintenance Agreement between Hart Office Solutions and the City of Elkins (Executive Secretary)
- k. Resolution 1732: FY 2025 Funding of PEIA Plan C Health Savings Accounts
- l. Resolution 1733: Reappointment of City Attorney
- m. Resolution 1734: Selecting financing for 2023 Sutphen pumper for EFD
- n. Sewer line relocation near Eleventh Street

12. Mayor's comments

13. Adjournment