

MUNICIPAL PROPERTIES COMMITTEE REGULAR MEETING MINUTES

***401 Davis Avenue
City Hall, Council Chambers
February 12, 2024
11 a.m.***

Present were Committee Members: D. Parker, N. Bross-Fregonara, and C. Kerns.

Also present were: Mike Kesecker (operations manager), Gerry Roberts (city attorney), Tracy Judy (treasurer), Steve Himes (fire chief), Travis Bennett (police chief), J. Deighan (communications), and Sutton Stokes (city clerk).

PUBLIC COMMENT

There was no public comment.

MINUTES

Parker **MOVED APPROVAL OF THE MINUTES OF THE MEETING OF JANUARY 8, 2024.** The motion carried.

REPORTS

Heather Biola presented the Kump Education Center's *2023 Annual Report*.

NEW BUSINESS

- a. *Downtown parking*
No action was taken on this item. The operations manager will research and present initial recommendations at the next meeting.
- b. *Request from Tygart Hotel for reserved loading/unloading in front of building*

Parker **MOVED RECOMMENDING COUNCIL APPROVAL OF A REQUEST FROM THE TYGART HOTEL FOR RESERVED LOADING/UNLOADING IN FRONT OF THE BUILDING.** The motion carried.
- c. Land swaps from RCDA:
 - *Riverbend Park Road – From City of Elkins to WV Division of Highways*

The City Attorney explained that this transfer is about to be finalized. No action was needed.

- *Center of Wood Technology Center Building – From City of Elkins to Randolph County Development Authority*

Parker **MOVED RECOMMENDING THAT COUNCIL APPROVE THE FINAL TRANSFER OF LAND NEAR THE WOOD TECHNOLOGY CENTER BUILDING FROM CITY OF ELKINS TO RANDOLPH COUNTY DEVELOPMENT AUTHORITY.** The motion carried.

- *Strip along Wilson Street – From Randolph County Development Authority to City of Elkins*

The City Attorney explained that the RCDA would be preparing a deed clarifying the transfer of land adjacent to Wilson Street to City of Elkins. A portion of land intended to be transferred previously was not included in the original deed. This was a point of information with no action needed.

- d. *Rosie the Riveter Memorial: Permission to apply to DOH for right-of-way access*

Kerns **MOVED RECOMMENDING COUNCIL APPROVAL OF A W. VA. DOH RIGHT-OF-WAY ACCESS APPLICATION FOR INSTALLATION OF THE ROSIE THE RIVETER MEMORIAL.** The motion carried.

- e. *City real property and rights of way*

The City Attorney updated the committee on the pending transfer of the Darden House to Woodlands Development Group. This transfer is expected to be complete soon.

The City Attorney updated the committee concerning the requested abandonment of an alley near the Coca Cola bottling plant on Eleventh Street. The surveyor is aware of the need for documentation and will work on it as soon as possible.

The Operations Manager updated the committee concerning the city hall key fob system.

The meeting adjourned at 12:01 p.m.

The foregoing minutes were approved at the meeting of 3/11/2024

Nanci Bross-Fregonara, Chair
Name & Title

Nanci Bross-Fregonara
Signature