ELKINS COMMON COUNCIL
REGULAR COUNCIL MEETING
MINUTES

401 Davis Avenue
Council Chamber, 2nd Floor
February 15, 2024
7:00 p.m.

Elkins Common Council met in regular session in the council chamber of city hall. Present were Mayor Jerry A. Marco; Councilpersons N.E. Bross-Fregonara, A.C. Carroll, R.C. Chenoweth, G.M. Hinchman, B.C. Kerns, C.C. Lowther, D.C. Parker, E. L. Plishka, L.S. Severino, and C.H. Thompson; City Treasurer T. Judy; Fire Chief S.D. Himes; Police Chief T. Bennett; Operations Manager M. Kesecker; City Attorney G. S. Roberts; and City Clerk S.R. Stokes (recording secretary).

PUBLIC COMMENT

There was no public comment.

MINUTES

Chenoweth **MOVED APPROVAL OF THE MINUTES PROPOSED FOR THE STRATEGIC PLANNING WORK SESSION OF JANUARY 30, 2024.** The motion carried.

Lowther **MOVED APPROVAL OF THE MINUTES OF THE MINUTES FOR THE MEETING OF FEBRUARY 1, 2024.** The motion carried.

CORRESPONDENCE AND NOTIFICATIONS

Council received the following correspondence and notifications:

- Building permits issued February 6-19, 2024.

PRESENTATION

a. *Appalachian Forest National Heritage Area*

Benjamin Duvall-Irwin presented information about the activities of AFNHA.

b. *Randolph County Community Arts Center*

Dani Cade presented information about RCCAC.

APPROVAL OF VENDOR INVOICE PAYMENTS

Hinchman **MOVED APPROVAL OF THE INVOICES PRESENTED.** The motion carried.

The invoices in question were as specified on the following list, which is attached and made part of this record:

- Accounts Payable check transactions for the period January 29-February 9, 2024.

NEW BUSINESS

Chenoweth **MOVED APPROVAL OF ORDINANCE 320: CONSIDERATION ON SECOND READING OF AN ORDINANCE AUTHORIZING THE ISSUANCE BY THE CITY OF ELKINS OF SEWER REVENUE BONDS IN AN AMOUNT NOT TO EXCEED $250,000 TO FINANCE THE COST OF DESIGN, ACQUISITION, CONSTRUCTION AND EQUIPPING OF ADDITIONS, BETTERMENTS AND EXTENSIONS TO THE CITY'S SANITARY SEWER SYSTEM (SECOND OF THREE READINGS).** The motion carried.

Hinchman **MOVED APPROVAL OF ORDINANCE 321: TO CONSIDER FOR ADOPTION ON FIRST READING AN ORDINANCE OF THE CITY WHICH AUTHORIZES (I) THE DESIGN, ACQUISITION, CONSTRUCTION AND EQUIPPING OF A SANITATION DEPARTMENT GARAGE (THE "PROJECT"), (II) THE LEASING OF CERTAIN REAL PROPERTY SITUATED IN ELKINS CORPORATION DISTRICT, RANDOLPH COUNTY, ON THE EAST SIDE OF BAXTER STREET BETWEEN ELEVENTH STREET AND CHESTNUT STREET IN THE CITY OF ELKINS AND ALL PROJECT IMPROVEMENTS AND APPURTENANCES THERETO BY THE CITY FROM THE ELKINS MUNICIPAL BUILDING COMMISSION, AND (III) THE ISSUANCE BY THE ELKINS MUNICIPAL BUILDING COMMISSION OF ITS LEASE REVENUE BONDS IN AN AMOUNT NOT TO EXCEED $2,000,000 FOR THE PURPOSE OF FINANCING THE PROJECT AND MATTERS RELATING THERETO (FIRST OF TWO READINGS).** The motion carried.

Carroll **MOVED APPROVAL OF ORDINANCE 322: AN ORDINANCE OF THE COMMON COUNCIL OF ELKINS, WEST VIRGINIA AMENDING SECTIONS OF CITY CODE, CHAPTER 152, ZONING REGARDING SIGN REGULATIONS (FIRST OF TWO READINGS).** The motion carried.

Lowther **MOVED APPROVAL OF ORDINANCE 323: AN ORDINANCE OF THE COMMON COUNCIL OF ELKINS, WEST VIRGINIA ELIMINATING SECTIONS OF CITY CODE, CHAPTER 112, SOLICITORS AND CANVASSERS (FIRST OF TWO READINGS).** The motion carried.

Lowther **MOVED APPROVAL OF RESOLUTION 1716: DELEGATION OF ABCA ENDORSEMENT AUTHORITY FROM COUNCIL TO MAYOR.** The motion carried.

Chenoweth **MOVED APPROVAL OF RESOLUTION 1717: REAPPOINTING S. BENNETT TO THE WATER BOARD.** The motion carried.

Carroll **MOVED APPROVAL OF RESOLUTION 1718: REVISION OF THE POLICY FOR GOVERNMENT CLOSURE DURING WEATHER AND SIMILAR EMERGENCIES.** The motion carried.

Thompson **MOVED APPROVAL OF RESOLUTION 1719: SELECTING AFLAC/HEALTH EQUITY AS THE ADMINISTRATOR FOR PEIA PLAN C HEALTH SAVINGS ACCOUNTS.** The motion carried.

Chenoweth **MOVED APPROVAL OF RESOLUTION 1720: CORRECTIVE RESOLUTION CLARIFYING TERMINATION OF STIPEND FOR DECLINING HEALTH INSURANCE COVERAGE.** The motion carried.

Chenoweth **MOVED APPROVAL OF RESOLUTION 1721: APPOINTMENT OF R. DAY AS JUDGE OF THE ELKINS MUNICIPAL COURT.** The motion carried.

Lowther **MOVED APPROVAL OF RESOLUTION 1722: ROSIE THE RIVETER MEMORIAL - PERMISSION TO APPLY TO DOH FOR RIGHT-OF-WAY ACCESS.** The motion carried.

Carroll **MOVED APPROVAL OF RESOLUTION 1723: APPOINTING C. TALBOTT TO THE ELKINS TREE BOARD.** The motion carried.

Parker **MOVED APPROVAL OF RESOLUTION 1724: REQUEST FROM THE TYGART HOTEL FOR RESERVED LOADING/UNLOADING IN FRONT OF BUILDING.** Chenoweth **MOVED TO AMEND THAT COUNCIL GRANT USE OF THE SPOTS NOW WITH THE STIPULATION THAT COUNCIL RESERVES THE RIGHT TO IMPOSE A LEASE OR OTHER REQUIREMENT IN THE FUTURE.** The motion to amend carried. The main motion carried.

Hinchman **MOVED APPROVAL OF RESOLUTION 1725: ESTABLISHING COMPENSATION FOR MEMBERS, TREASURER, AND SECRETARIES OF THE ELKINS WATER AND SANITARY BOARDS.** The motion carried.

Hinchman **MOVED APPROVAL OF RESOLUTION 1726: FY24 INTRADEPARTMENTAL BUDGET REVISIONS (FIRE DEPARTMENT FUND #2, GENERAL FUND #1-7, SANITATION #2).** The motion carried.

Hinchman **MOVED THAT COUNCIL ADOPT RESOLUTION 1727: FY24 SAO BUDGET REVISION 001-04), ACCOUNTING FOR UNBUDGETED REVENUES IN FEDERAL GOVERNMENTAL GRANTS,**

STATE GOVERNMENTAL GRANTS, AND OIL AND GAS TAXES. In accordance with the requirements of the state auditor's office for inter-departmental budget revisions, the chair ordered a roll-call vote. The clerk called the roll in random order. The motion carried. Council votes were as follows:

Bross-Fregonara	Yes	Kerns	Yes	Severino	Yes
Chenoweth	Yes	Lowther	Yes	Thompson	Yes
Carroll	Yes	Parker	Yes	Mayor J. Marco (in case of tie)	n/a
Hinchman	Yes	Plishka	Yes		

Bross-Fregonara **MOVED APPROVAL OF RESOLUTION 1728: APPROVING THE TRANSFER BY DEED FROM THE CITY OF AN ABANDONED AND VACATED PORTION OF TANNERY DRIVE TO THE RANDOLPH COUNTY DEVELOPMENT AUTHORITY.** The motion carried.

Chenoweth **MOVED THAT COUNCIL ENTER EXECUTIVE SESSION UNDER THE ATTORNEY/CLIENT CONSULTATION EXEMPTION FOR THE AGENDA ITEM "AGREEMENT WITH TYLER TECHNOLOGIES."** The motion carried. The executive session began at 8:24 p.m. and ended at 8:45 p.m. The mayor announced that no decisions were made and no actions were taken.

Chenoweth **MOVED AUTHORIZING THE CITY TREASURER TO EXECUTE A SOFTWARE-AS-A-SERVICE AGREEMENT AND AN EXPEDITED SERVICE WITH TYLER TECHNOLOGIES.** The motion carried. This was an emergency agenda item posted less than two days before this meeting for the following. Justification: Urgent circumstances related to the protection of city data require that the attached agreement be executed without any further delay. The action cannot safely be postponed without unreasonably endangering city data.

The meeting was adjourned at 8:46 p.m.

Attest: S.R. Stokes, City Clerk

Jerry A. Marco, Mayor

VENDOR SET: 01 Elkins

BANK: * ALL BANKS

DATE RANGE: 1/29/2024 THRU 2/09/2024

VENDOR I.D.	NAME	STATUS		CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02275	Douglas Shoulders								
C-CHECK	Douglas Shoulders	VOIDED	V	2/01/2024			014845		859.50CR
02505	Joshua Smith								
C-CHECK	Joshua Smith	VOIDED	V	2/01/2024			014849		859.50CR

* * T O T A L S * *	NO			INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0			0.00	0.00	0.00
HAND CHECKS:	0			0.00	0.00	0.00
DRAFTS:	0			0.00	0.00	0.00
EFT:	0			0.00	0.00	0.00
NON CHECKS:	0			0.00	0.00	0.00
VOID CHECKS:	2	VOID DEBITS	0.00			
		VOID CREDITS	1,719.00CR	1,719.00CR	0.00	

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: TOTALS:	2	1,719.00CR	0.00	0.00
BANK: TOTALS:	2	1,719.00CR	0.00	0.00

VENDOR SET: 01 Elkins

BANK: Pool Pooled Cash

DATE RANGE: 1/29/2024 THRU 2/09/2024

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00792	WV Consolidated Retirement Boa							
I-RTD202401091609	Retirement	D	1/29/2024	7,266.46		005561		
I-RTD202401231610	Retirement	D	1/29/2024	7,776.96		005561		15,043.42
00952	WV Consolidated Retirement Boa							
I-RTF202401091609	Retirement	D	1/29/2024	3,388.56		005562		
I-RTF202401231610	Retirement	D	1/29/2024	2,891.20		005562		
I-RTN202401091609	Retirement	D	1/29/2024	3,973.40		005562		
I-RTN202401231610	Retirement	D	1/29/2024	3,675.14		005562		13,928.30
00993	WV Consolidated Retirement Boa							
I-RT6202401091609	Retirement 6%	D	1/29/2024	9,634.82		005563		
I-RT6202401231610	Retirement 6%	D	1/29/2024	10,308.86		005563		
I-RT6202401231611	Retirement 6%	D	1/29/2024	158.51		005563		20,102.19
00741	Great-West Trust Company LLC							
I-VF 202402061624	Voya	D	2/06/2024	595.00		005564		
I-VF2202402061624	Voya AT	D	2/06/2024	100.00		005564		695.00
00006	AFLAC							
I-AF 202401091609	Aflac-After Tax Ins	R	1/29/2024	67.78		014819		
I-AF 202401231610	Aflac-After Tax Ins	R	1/29/2024	67.78		014819		
I-AFL202401091609	Aflac Insurance	R	1/29/2024	68.68		014819		
I-AFL202401231610	Aflac Insurance	R	1/29/2024	68.68		014819		272.92
00242	Elkins Professional Firefighte							
I-EPF202401091609	Elkins Professional FF	R	1/29/2024	135.00		014820		
I-EPF202401231610	Elkins Professional FF	R	1/29/2024	135.00		014820		270.00
00591	Retiree Health Benefit Trust F							
I-RHBT 01/2024	Retirees 01/2024	R	1/29/2024	1,639.16		014821		1,639.16
00805	FBMC							
I-MFB202401091609	Mt. Flex Benefit	R	1/29/2024	1,927.78		014822		
I-MFB202401231610	Mt. Flex Benefit	R	1/29/2024	1,920.16		014822		
I-RChen 01/2024	RChenoweth 01/2024	R	1/29/2024	49.90		014822		3,897.84
00810	WV Public Employee Insurance A							
I-BL 202401231610	Basic Life Benefit	R	1/29/2024	184.14		014823		
I-BL1202401231610	Basic Life Benefit +	R	1/29/2024	1.98		014823		
I-DL 202401091609	Dependent Life	R	1/29/2024	89.61		014823		
I-DL 202401231610	Dependent Life	R	1/29/2024	89.61		014823		
I-HPA202401091609	Ins-Health Plan A	R	1/29/2024	949.00		014823		
I-HPA202401231610	Ins-Health Plan A	R	1/29/2024	949.00		014823		
I-HPB202401091609	Ins-Health Plan B	R	1/29/2024	627.50		014823		
I-HPB202401231610	Ins-Health Plan B	R	1/29/2024	627.50		014823		
I-ICA202401091609	Ins - Emp/Child-Plan A	R	1/29/2024	1,699.50		014823		
I-ICA202401231610	Ins - Emp/Child-Plan A	R	1/29/2024	1,699.50		014823		

VENDOR SET: 01 Elkins

BANK: Pool Pooled Cash

DATE RANGE: 1/29/2024 THRU 2/09/2024

VENDOR	I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
	I-ICB202401091609	Ins- Emp/child - Plan B	R	1/29/2024	494.50		014823		
	I-ICB202401231610	Ins- Emp/child - Plan B	R	1/29/2024	494.50		014823		
	I-IFA202401091609	Ins - Family - Plan A	R	1/29/2024	18,009.00		014823		
	I-IFA202401231610	Ins - Family - Plan A	R	1/29/2024	18,009.00		014823		
	I-IFB202401091609	Ins - Family - Plan B	R	1/29/2024	5,825.00		014823		
	I-IFB202401231610	Ins - Family - Plan B	R	1/29/2024	5,825.00		014823		
	I-IFD202401091609	Ins-Fam-Plan B - Post Tax	R	1/29/2024	582.50		014823		
	I-IFD202401231610	Ins-Fam-Plan B - Post Tax	R	1/29/2024	582.50		014823		
	I-ISA202401091609	Ins - Single - Plan A	R	1/29/2024	4,375.00		014823		
	I-ISA202401231610	Ins - Single - Plan A	R	1/29/2024	4,375.00		014823		
	I-ISB202401091609	Ins-Single - Plan B	R	1/29/2024	4,215.00		014823		
	I-ISB202401231610	Ins-Single - Plan B	R	1/29/2024	4,215.00		014823		
	I-KShelton 1/2024	Admin Fee 01/2024 K Shelton	R	1/29/2024	50.00		014823		
	I-OL 202401091609	Optional Life	R	1/29/2024	340.32		014823		
	I-OL 202401231610	Optional Life	R	1/29/2024	354.48		014823		
	I-RChen 01/2024	RChenoweth Health/Life 01/24	R	1/29/2024	1,335.98		014823		
	I-TOF202401091609	Tobacco Surcharge Family	R	1/29/2024	350.00		014823		
	I-TOF202401231610	Tobacco Surcharge Family	R	1/29/2024	350.00		014823		
	I-TOS202401091609	Tobacco Surcharge Single	R	1/29/2024	150.00		014823		
	I-TOS202401231610	Tobacco Surcharge Single	R	1/29/2024	150.00		014823		77,000.12
01745		Cummins Sales and Service							
	I-R3-38929	Generator Service CameraVan	R	1/29/2024	367.50		014824		367.50
1		MCSPADDEN, RICHARD&B							
	I-000202401311612	US REFUND	R	2/01/2024	85.25		014825		85.25
1		ESTATE OF SCHONNA WH							
	I-000202401311613	US REFUND	R	2/01/2024	8.33		014826		8.33
1		HOME BASE INC							
	I-000202401311614	US REFUND	R	2/01/2024	457.09		014827		457.09
1		MERRITT & SONS LLC							
	I-000202401311615	US REFUND	R	2/01/2024	112.39		014828		112.39
1		HBC RENTALS							
	I-000202401311616	US REFUND	R	2/01/2024	115.99		014829		115.99
1		COTGREAVE, SCOTT T							
	I-000202401311617	US REFUND	R	2/01/2024	193.37		014830		193.37
1		CONRAD, VILSIA L							
	I-000202401311618	US REFUND	R	2/01/2024	30.76		014831		30.76

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00032	Absolute Assurance Drug Test L							
I-3128	Testing T White 010824	R	2/01/2024	41.00		014832		
I-3129	Testing - T Harris 01/14/24	R	2/01/2024	42.00		014832		83.00
00116	Child Support Enforcement							
I-CDS202401231610	Child Support	R	2/01/2024	600.33		014833		600.33
00119	First-Citizens Bank & Trust Co							
I-44007746	Kyocera 020624	R	2/01/2024	52.50		014834		
I-44013930	KM 020824	R	2/01/2024	55.00		014834		107.50
00132	Clarksburg Water Board							
I-M91265	Compliance Samples	R	2/01/2024	46.00		014835		46.00
00243	Elkins Randolph County Chamber							
I-827	2023 Live Christmas Tree	R	2/01/2024	150.00		014836		150.00
00471	Mon Power							
I-Barron 011924	Barron Ave 121523-011524	R	2/01/2024	12,384.02		014837		
I-RRAve 011724	RRAve 121323-011224	R	2/01/2024	139.26		014837		12,523.28
00712	Tyler Technologies, Inc.							
I-025-448574	Annual Maintenance	R	2/01/2024	46,363.77		014838		46,363.77
00738	Vertical Transport Consulting,							
I-19641	Annual Elevator Inspection	R	2/01/2024	330.39		014839		330.39
01125	Ferguson Ent dba Pollardwater							
I-0252764	Mill Discs	R	2/01/2024	803.23		014840		803.23
01554	Combustion Equipment Co., Inc							
I-3419	Work on Boiler	R	2/01/2024	1,250.00		014841		1,250.00
01790	Crim Law Office PLLC							
I-402	Municipal Ct Matters 12/2023	R	2/01/2024	3,420.00		014842		3,420.00
01814	Investigative Specialty Servic							
I-ELKINS011624	Pre-Emp Polygraph CJElmore	R	2/01/2024	300.00		014843		300.00
02157	Jerry A Marco							
I-Exp 012524	Meeting - Morgantown 012524	R	2/01/2024	126.76		014844		126.76
02275	Douglas Shoulders							
I-Travel CL1 Water	Travel-Class 1 Water	V	2/01/2024	859.50		014845		859.50

VENDOR SET: 01 Elkins

BANK: Pool Pooled Cash

DATE RANGE: 1/29/2024 THRU 2/09/2024

VENDOR I.D.	NAME		STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02275	Douglas Shoulders								
M-CHECK	Douglas Shoulders	VOIDED	V	2/01/2024			014845		859.50CR
02282	Donald Singleton								
I-Exp-CL1 Water	Travel Exp -CL1 Water		R	2/01/2024	859.50		014846		859.50
02347	LEAF								
I-15917422 008	Tosh 5525AC		R	2/01/2024	277.13		014847		
I-15932352 001	Toshiba E4515AC 021124		R	2/01/2024	230.62		014847		
I-15938437	Tosh ES4515AC 021324		R	2/01/2024	128.53		014847		
I-15966532	Tosh E478S 021824		R	2/01/2024	96.74		014847		
I-15966533	Tosh E478S 021824		R	2/01/2024	96.74		014847		829.76
02503	Tristan Winans								
I-Travel CL1Water	Travel-Class 1 Water		R	2/01/2024	859.50		014848		859.50
02505	Joshua Smith								
I-Exp CL1Water	Travel Exp CL1Water		V	2/01/2024	859.50		014849		859.50
02505	Joshua Smith								
M-CHECK	Joshua Smith	VOIDED	V	2/01/2024			014849		859.50CR
02589	FedEx Freight								
I-6609204674	Freight charges-Bray		R	2/01/2024	184.00		014850		184.00
02590	Ronald D Walters								
I-Travel CL1Water	Travel-Class1 Water		R	2/01/2024	859.50		014851		859.50
02591	WVU Fire Service Extension								
I-17711	Confined Space Course		R	2/01/2024	1,500.00		014852		1,500.00
02592	Steven Kramer								
I-Refund	Refund for permit parking		R	2/01/2024	15.00		014853		15.00
02593	Audrie Dyer								
I-REFUND	Refund for permit parking		R	2/01/2024	15.00		014854		15.00
02594	Alyssa Howell								
I-REFUND	Refund for permit parking		R	2/01/2024	15.00		014855		15.00
02595	Tiffany Witek								
I-REFUND	Refund for permit parking		R	2/01/2024	60.00		014856		60.00

VENDOR SET: 01 Elkins

BANK: Pool Pooled Cash

DATE RANGE: 1/29/2024 THRU 2/09/2024

VENDOR	I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02596		Melinda Poyner							
	I-REFUND	Refund for permit parking	R	2/01/2024	15.00		014857		15.00
02597		Asasha Heater							
	I-REFUND	Refund for permit parking	R	2/01/2024	15.00		014858		15.00
02598		Cori Coontz							
	I-REFUND	Refund for permit parking	R	2/01/2024	45.00		014859		45.00
02599		Bridget Swisher							
	I-REFUND	Refund for permit parking	R	2/01/2024	15.00		014860		15.00
02600		Anthony Daft							
	I-REFUND	Refund for permit parking	R	2/01/2024	180.00		014861		180.00
02601		Scott Simmons							
	I-REFUND	Refund for permit parking	R	2/01/2024	45.00		014862		45.00
02602		Emily Standridge							
	I-REFUND	Refund for permit parking	R	2/01/2024	30.00		014863		30.00
02603		Carla Taylor							
	I-REFUND	Refund for permit parking	R	2/01/2024	90.00		014864		90.00
02604		Amber Vanscoy							
	I-REFUND	Refund for permit parking	R	2/01/2024	75.00		014865		75.00
00632		Shiflett, Kevin							
	I-Travel 021324	Travel- Training Wheeling	R	2/05/2024	527.50		014866		527.50
01392		William Butcher							
	I-Travel 020624	Travel for training Beckley	R	2/05/2024	195.50		014867		195.50
00116		Child Support Enforcement							
	I-CDS202402061624	Child Support	R	2/06/2024	600.33		014868		600.33
00121		Citizens Bank of WVFP							
	I-FP 202402061624	Fire Pension	R	2/06/2024	461.04		014869		461.04
00122		Citizens Bank of WVPP							
	I-PP 202402061624	Police Pension	R	2/06/2024	148.50		014870		
	I-PPN202402061624	Police Pension-2010 Forward	R	2/06/2024	490.46		014870		638.96

VENDOR SET: 01 Elkins

BANK: Pool Pooled Cash

DATE RANGE: 1/29/2024 THRU 2/09/2024

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00147	COE Misc							
I-MIS202402061624	Misc Reimbursements	R	2/06/2024	540.05		014871		540.05
00150	COE Payroll							
I-T1 202402061624	Federal Withholding	R	2/06/2024	11,967.34		014872		11,967.34
00151	COE Payroll							
I-T3 202402061624	FICA	R	2/06/2024	18,611.16		014873		
I-T4 202402061624	Medicare	R	2/06/2024	4,739.98		014873		23,351.14
00152	COE Payroll							
I-T2 202402061624	State Withholding	R	2/06/2024	5,374.00		014874		5,374.00
00203	Davis Trust Company							
I-CC 202402061624	Employee Christmas Club	R	2/06/2024	2,760.00		014875		2,760.00
00747	Washington National Insurance							
I-WN 202402061624	Washington National Insurance	R	2/06/2024	641.85		014876		641.85
00837	COE Payroll Reimbursement							
I-001202402061624	Payroll Reimbursement	R	2/06/2024	51,134.72		014877		
I-006202402061624	Payroll Reimbursement	R	2/06/2024	5,165.30		014877		
I-036202402061624	Payroll Reimbursement	R	2/06/2024	13,497.38		014877		
I-400202402061624	Payroll Reimbursement	R	2/06/2024	22,362.62		014877		
I-401202402061624	Payroll Reimbursement	R	2/06/2024	13,684.92		014877		
I-404202402061624	Payroll Reimbursement	R	2/06/2024	12,288.35		014877		118,133.29
01885	Colonial Life							
I-CL 202402061624	Colionial Life-AT	R	2/06/2024	112.10		014878		
I-CLP202402061624	Colonial Life-PT	R	2/06/2024	52.52		014878		164.62
00121	Citizens Bank of WVFP							
I-FP 202402061625	Fire Pension	R	2/06/2024	148.06		014879		148.06
00150	COE Payroll							
I-T1 202402061625	Federal Withholding	R	2/06/2024	348.43		014880		348.43
00151	COE Payroll							
I-T3 202402061625	FICA	R	2/06/2024	391.36		014881		
I-T4 202402061625	Medicare	R	2/06/2024	152.86		014881		544.22
00152	COE Payroll							
I-T2 202402061625	State Withholding	R	2/06/2024	201.00		014882		201.00

VENDOR SET: 01 Elkins

BANK: Pool Pooled Cash

DATE RANGE: 1/29/2024 THRU 2/09/2024

VENDOR	I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00837		COE Payroll Reimbursement							
	I-036202402061625	Payroll Reimbursement	R	2/06/2024	1,569.03		014883		
	I-400202402061625	Payroll Reimbursement	R	2/06/2024	2,543.34		014883		4,112.37
1		STALNAKER, ELEANOR							
	I-000202402021619	US REFUND	R	2/06/2024	124.35		014884		124.35
1		SMITH DIAMOND PROP &							
	I-000202402021620	US REFUND	R	2/06/2024	82.89		014885		82.89
1		SANDS, DIANE M							
	I-000202402021621	US REFUND	R	2/06/2024	82.89		014886		82.89
1		DECEMBER, KATRINA A							
	I-000202402021622	US REFUND	R	2/06/2024	5.79		014887		5.79
1		BALL, JUSTIN M							
	I-000202402021623	US REFUND	R	2/06/2024	33.19		014888		33.19
00149		COE Parks and Recreation							
	I-Parks 02/2024	Monthly Support 02/2024	R	2/08/2024	25,483.00		014889		25,483.00
00158		COE Water Depreciation Account							
	I-01/2024 DEPR	Water Depreciation 01/2024	R	2/08/2024	8,487.97		014890		8,487.97
00211		Elkins Depot Welcome Center							
	I-H/M 12/2023	Hotel/Motel Coll 12/2023	R	2/08/2024	7,376.93		014891		7,376.93
00235		Elkins Building Comm.							
	I-02/2024	Monthly Pmt 02/	R	2/08/2024	3,483.79		014892		3,483.79
00280		Tracy R Judy							
	I-Travel-020224	Travel Exp Audit Trng 020224	R	2/08/2024	76.25		014893		76.25
00283		Frontier							
	I-012024	landline 122023-011924	R	2/08/2024	1,279.33		014894		
	I-WHITMER 012824	Whitmer Landline 012824	R	2/08/2024	200.11		014894		1,479.44
00287		Garrett Equipment Rentals, LLC							
	I-69124	Ram Assy kits	R	2/08/2024	773.32		014895		773.32
00381		Grover C Jackson Jr							
	I-RENT 02/2024	Rent 02/2024	R	2/08/2024	1,800.00		014896		1,800.00

VENDOR SET: 01 Elkins

BANK: Pool Pooled Cash

DATE RANGE: 1/29/2024 THRU 2/09/2024

VENDOR I.D.		NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00479		Amtower Auto Supply, Inc.							
	I-204368	Oil/Filters/Spark Plugs	R	2/08/2024	67.73		014897		67.73
00484		Mountaineer Gas Company							
	I-153BH 011724	Nat'l Gas 121523-011724	R	2/08/2024	35.10		014898		
	I-1Baxter 011024	1 Baxter 120723-011024	R	2/08/2024	947.13		014898		
	I-1Baxter WD 011024	1 Baxter 120623-011024	R	2/08/2024	686.22		014898		
	I-216 4th 010924	216 4th St 120723-010924	R	2/08/2024	2,031.33		014898		
	I-216 4thB 010924	216 4th B 120723-010924	R	2/08/2024	45.56		014898		
	I-401Davis 011124	401 Davis 120823-011124	R	2/08/2024	4,460.37		014898		
	I-421Davis 010924	421 Davis 120723-010924	R	2/08/2024	533.47		014898		
	I-917 SRR 011024	917 S RR 120623-011024	R	2/08/2024	1,326.77		014898		
	I-Barron 010924	Barron Ave 120623-010924	R	2/08/2024	197.39		014898		
	I-Baxter 010924	Baxter 120723-010924	R	2/08/2024	1,304.29		014898		
	I-Center 010924	Center St 120623-010924	R	2/08/2024	251.64		014898		
	I-Flood Ctrl 010924	Flood Control 120823-010924	R	2/08/2024	1,467.61		014898		
	I-Glendale 010924	Glendale 120723-010924	R	2/08/2024	338.56		014898		
	I-Inds Park 010924	Industrial Pk 120823-010924	R	2/08/2024	251.88		014898		
	I-RELEE 010924	RELEE 120823-010924	R	2/08/2024	1,380.77		014898		
	I-SCOTTFD 011724	Nat'l Gas 121523-011724	R	2/08/2024	36.96		014898		
	I-Stewart 010924	Stewart 120723-010924	R	2/08/2024	44.13		014898		15,339.18
00500		Newlons International Sales, L							
	I-01P15067	Thermostat/coolant	R	2/08/2024	262.11		014899		262.11
00694		Brandon Tice							
	I-CKREQ 020624	Witness fee from state 2/12/15	R	2/08/2024	15.00		014900		15.00
00698		Tire & Rubber Inc.							
	I-146163	Department Tires 2.42 Ton	R	2/08/2024	242.00		014901		
	I-146231	Department Tires 1.11 ton	R	2/08/2024	111.00		014901		353.00
00701		Toshiba Financial Services							
	I-520514654	Lex/Tosh 011224-021224	R	2/08/2024	221.37		014902		221.37
00714		WORKFORCE West Virginia							
	I-Qtr End 12/31/23	Qtr End 12/31/23 Harsh T	R	2/08/2024	619.01		014903		619.01
00779		Woodford Oil Company							
	I-4555868	CHEV 15W40	R	2/08/2024	5,042.75		014904		5,042.75
00812		WV Regional Jail and Correctio							
	I-1124B49F	1 inmate day TVRJ 01/2024	R	2/08/2024	54.48		014905		54.48

VENDOR SET: 01 Elkins

BANK: Pool Pooled Cash

DATE RANGE: 1/29/2024 THRU 2/09/2024

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00855	LMC & Associates							
I-3479	12/23 Qtrly Backup/Wordpress	R	2/08/2024	125.00		014906		125.00
00884	Colonial Court Service Station							
I-585134	Mount Tires	R	2/08/2024	156.00		014907		
I-585309	Tires	R	2/08/2024	1,100.00		014907		
I-585700	Tire	R	2/08/2024	267.00		014907		
I-585740	Wheels/Tire Sensor	R	2/08/2024	1,135.96		014907		2,658.96
00970	TLC Stump Grinding & Tree							
I-2469	Stump cutting/grinding CityPk	R	2/08/2024	3,400.00		014908		3,400.00
01313	COE Water O & M Account							
I-01/2024	01/2024 O&M Contribution	R	2/08/2024	12,902.14		014909		12,902.14
01416	Gerry Roberts							
I-CKREQ 020624	Reimb-Shiflett vs City/Kesecke	R	2/08/2024	230.00		014910		230.00
01585	LabCorp							
I-ElmoreC-012324	Pre-Emp Testing CElmore	R	2/08/2024	310.76		014911		310.76
02157	Jerry A Marco							
I-Travel-020124	Travel Exp Audit Trng 020124	R	2/08/2024	76.25		014912		76.25
02159	PACE Enterprises of West Virgi							
I-2330488814	Proj 30636080 Analytical Chgs	R	2/08/2024	1,710.00		014913		
I-2330491754	Analytical charges	R	2/08/2024	250.00		014913		
I-2330493063	Prj 30644653 Analytical Chgs	R	2/08/2024	124.00		014913		
I-2330493291	Project 30644644 AnalyticalChg	R	2/08/2024	398.00		014913		
I-2430499450	Prj 30651268 Analytical Chgs	R	2/08/2024	142.10		014913		
I-2430500192	Prj 30651168 Analytical Chgs	R	2/08/2024	467.90		014913		3,092.00
02403	Diversified Air Systems Inc							
I-INV-179334	Labor-Air Compressors	R	2/08/2024	918.77		014914		918.77
02451	DataMax Corporation							
I-17685	Collections 01/2024	R	2/08/2024	63.42		014915		63.42
02491	120Water							
I-4681	Annual Sub/consulting	R	2/08/2024	4,164.74		014916		4,164.74
02605	Commercial Builders Inc							
I-12374	City Hall Masonry	R	2/08/2024	13,096.68		014917		13,096.68

VENDOR SET: 01 Elkins

BANK: Pool Pooled Cash

DATE RANGE: 1/29/2024 THRU 2/09/2024

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02606	Elliott White							
I-CKREQ 013024	EPRC BB Referee Fees	R	2/08/2024	100.00		014918		100.00

* * T O T A L S * *	NO			INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	98			441,094.10	0.00	439,375.10
HAND CHECKS:	0			0.00	0.00	0.00
DRAFTS:	4			49,768.91	0.00	49,768.91
EFT:	0			0.00	0.00	0.00
NON CHECKS:	0			0.00	0.00	0.00
VOID CHECKS:	2	VOID DEBITS	0.00			
		VOID CREDITS	1,719.00CR	1,719.00CR	0.00	

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: Pool TOTALS:	104	489,144.01	0.00	489,144.01
BANK: Pool TOTALS:	104	489,144.01	0.00	489,144.01
REPORT TOTALS:	104	489,144.01	0.00	489,144.01

SELECTION CRITERIA

VENDOR SET: 01-Elkins

VENDOR: ALL

BANK CODES: Exclude: PCARD

FUNDS: All

CHECK SELECTION

CHECK RANGE: 000000 THRU 999999

DATE RANGE: 1/29/2024 THRU 2/09/2024

CHECK AMOUNT RANGE: 0.00 THRU 999,999,999.99

INCLUDE ALL VOIDS: YES

PRINT OPTIONS

SEQUENCE: CHECK NUMBER

PRINT TRANSACTIONS: YES

PRINT G/L: NO

UNPOSTED ONLY: NO

EXCLUDE UNPOSTED: NO

MANUAL ONLY: NO

STUB COMMENTS: NO

REPORT FOOTER: NO

CHECK STATUS: NO

PRINT STATUS: * - All
