



City of Elkins

Regular Council Meeting

May 16, 2024

7:00 PM

401 Davis Avenue
Council Chamber, 2nd Floor

AGENDA

1. Public Hearing

- a. Public hearing pursuant to Elkins City Code §158.068 (C), regarding the proposed zoning of an unzoned parcel in Elkins Corp. Tax District, Tax Map 17, Parcel 258.

2. Invocation and Pledge of Allegiance

3. Call to order and roll call

4. Public comment

5. Minutes

- a. Proposed minutes for the meeting of May 2, 2024

6. Correspondence, Notifications, and Recognitions

- a. Building permits, zoning permits, and vacant property registrations

7. Presentation

- a. Josh Nease, Mon Forest Towns

8. Councilor Reports

9. Staff reports

- a. Treasurer's report

10. Approval of vendor invoice payments

- a. Vendor invoices presented for approval: April 29-May 10, 2024

(Available for public review in the city clerk's office two business days before this meeting, as required by W. Va. Ethics Commission Open Meetings Advisory Opinion 2012-04.)

11. New business

- a. Ordinance 328: An Ordinance Of The City Of Elkins, West Virginia To Vacate, Abandon And Close A Portion Of That Certain Public Right Of Way Known As Coke Alley Of The Valley Improvement Company South Elkins Addition Between Tenth Street And Eleventh Street (final reading)
- b. Ordinance 329: An Ordinance Of The Common Council Of Elkins, West Virginia Amending Sections Of City Code, Chapter 152, Zoning Regarding Use Definitions (final reading)

- c. Ordinance 330: An ordinance of the Common Council Of Elkins, West Virginia assigning zoning districts to an unzoned parcel on North 12th Street (first of two readings)
- d. Ordinance 331: An Ordinance Of The Common Council Of Elkins, West Virginia Amending Sections Of City Code, Chapter 152, Zoning Regarding Use Definitions, Uses in the Industrial District, and Height of Accessory Buildings (first of two readings)
- e. Ordinance 332: Annexing a parcel on Redbud Lane into the City of Elkins (first of two readings)
- f. Ordinance 333: Annexing two parcels near the Elkins Water Plant into the City of Elkins (first of two readings)
- g. Resolution 1752: Amending the personnel policy to eliminate restrictions on using benefits during the first 90 days of employment
- h. Resolution 1753: Adopting an updated Elkins Fire Department organizational chart and staffing policy
 - i. Resolution 1754: Adopting an updated policy for use of the downtown sound system
- j. Resolution 1755: Let bids for relocation of sewer line under former city street garage near Eleventh Street
- k. Resolution 1756: Reappoint R. Woolwine to the Airport Authority
- l. Resolution 1757: FY 2024 General Fund budget revisions 10
- m. Resolution 1758: Accepting the “base bid” (\$1.255 million) for the city hall HVAC system from Commercial Plumbing and Heating
- n. Reschedule meeting of June 20, due to West Virginia Day holiday, and reschedule July 4 meeting, due to Independence Day holiday

12. Mayor’s comments

13. Adjournment