

SANITARY BOARD REGULAR MEETING MINUTES

***401 Davis Avenue
City Hall, Council Chambers
April 15, 2024
10:00 a.m.***

Present were Committee Members: Jerry Marco, Randall Biller, Richard Carr

Also present were: Whitney Hymes (Wastewater Chief Operator), Mark Hartley (Wastewater Collection Supervisor), Gerry Robert (City Attorney), Jeremy Deighan (Communication Specialist), Tracy Judy (Treasurer), and Liz Roberts (Executive Secretary).

MINUTES

Randall Biller **MOVED APPROVAL OF THE MINUTES OF THE MARCH 18, 2024, MEETING.** The motion carried.

Randall Biller, **MOVED APPROVAL OF THE MINUTES OF THE JOINT MEETING FOR SANITARY/WATER BOARD ON MARCH 18, 2024, MEETING.** The motion carried.

REPORTS

The Wastewater Superintendent/Chief Operator-No Report

The Wastewater Collection Supervisor-No Report

Tracy Judy, the Treasurer, was not available at the time to give a report, but Jerry Marco, and the Whitney Hymes stated that revenues are trending upward.

UNFINISHED BUSINESS

Steve Buchanan and Travis Adams (CEC) gave a presentation covering an example of a Preliminary Engineering Report (PER) and what the cost presented would be covering.

Jerry Marco moved to enter an executive session to discuss replacing/repairing water sewer lines in the City of Elkins. The motion carried. The board entered executive session at 10:26 a.m. and returned at 10:42 a.m. No Action Taken.

Randall Biller **MOVED APPROVAL TO PLACE THE JOINT WATER/SEWER PROJECT ON HOLD UNTIL THE CITY IS READY TO MOVE FORWARD.** The motion carried.

The Wastewater Collection Storage Building Bid will be discussed at the April 16, 2024 council meeting. The council will be voting on the principal amount, date, maturity date, interest rate, principal payment dates, and other terms of the sewer revenue bonds. No action taken.

NEW BUSINESS

Jerry Marco **MOVED APPROVAL OF SEWER INVOICES.** The motion carried.

Hymes presented the options for the Georgetown Road Sewer Extension Preliminary Study, noting that Option 2 would help remedy a few issues presented to the Elkins collection system. The study is not complete since there were additions to the report, therefore; the business will be carried to the next meeting for discussion. No Action Taken.

Jerry Marco **MOVED ADJOURNMENT.** The motion carried.

The meeting adjourned at 10:46 a.m.

The foregoing minutes were approved at the meeting of _____, 2023

Jerry A Marco - Mayor
Name & Title

Jerry A Marco
Signature