

SANITARY BOARD REGULAR MEETING MINUTES

*401 Davis Avenue
City Hall, Council Chambers
September 18, 2023
10:00 a.m.*

Present were Committee Members: Jerry Marco and Randall Biller

Also present were Tracy Judy (Treasurer), Mark Hartley (Wastewater Supervisor), Whitney Hymes (Wastewater Chief Operator), Gerry Roberts (Attorney), Jeremy Deighan (Communication Specialist), and Liz Roberts (Executive Secretary).

MINUTES

Randall Biller **MOVED APPROVAL OF THE AUGUST 21, 2023 MEETING MINUTES.** The motion carried.

REPORTS

- **The Chief of Wastewater Operator informed the board of the Open Bids for the Wastewater Collection Storage Garage open tomorrow through Oct 10, 2023.**
- **Mark Hartley, the Wastewater Collection Supervisor, informed the board that the department would try and blacktop behind the Tygart Hotel before the Forest Festival arrived.**
- **Tracy Judy didn't have the expenditure available then, so the calculations weren't correct.**

UNFINISHED BUSINESS

- During the discussion on Phase III Projects with Engineering Firm B&N, Whitney asked Mike Davis to speak about the Agreement. Mike Davis went through and described each section to the board. Randall Biller **MADE A MOTION TO SIGN THE AGREEMENT.** The motion carried.
- The discussion concerning the property at 116th ½ 1st Street, Jerry Marco **MADE THE MOTION TO PAY PERFECTION PLUS DIRECTLY THE \$5,724.00 FOR THE WATER DAMAGE DONE TO THE PROPERTY, BUT ONLY IF THE RESIDENT AGREES TO SIGN AN AGREEMENT SAYING ONCE IT IS PAID IF ANY FURTHER DAMAGE THEY WILL PAY FOR OUT OF POCKET.** The motion carried.

- During the discussion on the replacement/repairs of water and sewer lines in the city of Elkins, we should ask about the State ARAP funds and see if they would be willing to help pay for the work that needed to be done. There was no action taken.

NEW BUSINESS

Randall Biller **MOVED APPROVAL OF THE GENERAL ENGINEERING AGREEMENT FOR BURGESS & NIPLE.** The motion carried.

Jerry Marco **MOVED THE APPROVAL OF THE INCIDENT ON BEVERLY 5 LANE.** The motion carried.

The meeting adjourned at 11:03 a.m.

The foregoing minutes were approved at the meeting of _____, 2023

Jerry A Marco - Mayor
Name & Title

Jerry A Marco
Signature