

SANITARY BOARD REGULAR MEETING MINUTES

***401 Davis Avenue
City Hall, Council Chambers
May 30, 2024
10:00 a.m.***

Present were Committee Members: Jerry Marco, Randall Biller, Richard Carr

Also present were: Whitney Hymes (Wastewater Superintendent/Chief Operator), Mark Hartley (Wastewater Collection Supervisor), Tracy Judy (Treasurer), Liz Roberts (Executive Secretary)

Gerry Roberts (City Attorney) was absent.

MINUTES

Richard Carr, **MOVED APPROVAL OF THE MINUTES OF THE ARIL 15,2024, MEETING.** The motion carried.

REPORTS

- Whitney Hymes, the Wastewater Superintendent/Chief Operator, gave her report on the Elkins Middle School Career Fair, Employee Advancement, Change in Wastewater Personnel, 11th Street Sewer Line Relocation, the handling of biosolids, FY2025 employee wages, installation of Weir-Wolfe on Clarifier #3, NPDES permit modification, a compliance inspection report from February 15, 2024, consent decree updates, and CSO equipment/upgrades.
- Mark Hartley, the Wastewater Collection Supervisor, had nothing to add to the reports.
- Tracy Judy, the city treasurer, gave the financial report for May 2024. Said that we are on stable funds.

UNFINISHED BUSINESS

- Discussion of Wastewater Collection Storage Building Bids. Steve Buchanan said it will be advertised June 5-6, Pre-Bid Opening June 6-12 and opening bid will be July 10.

Richard Carr **MOVED APPROVAL OF GEORGETOWN ROAD SEWER EXTENSION PRELIMINARY STUDY.** The motion carried.

NEW BUSINESS

Richard Carr **MOVED APPROVAL OF APPROVAL OF SEWER INVOICES.** The motion carried.

Jerry Marco **MOVED APPROVAL OF THE DISSOLVEMENT OF STEP/GRADE CLASSIFICATION CHART FOR THE ELKINS SANITARY BOARD.** The motion carried.

Randall Biller **MOVED APPROVAL OF THE FISCAL YEAR 2025 SEWER BUDGET.** The motion carried.

Randall Biller **MOVED APPROVAL OF THE CREATING AND ADMINISTRATIVE ASSISTANT POSITION FOR WASTEWATER.** The motion carried.

Richard Carr **MOVED APPROVAL OF WASTEWATER SUPERINTENDENT/CHIEF OPERATOR SALARY.** The motion carried.

Richard Carr **MOVED APPROVAL TO CONSTRUCT A DUMP STATION AT THE WASTEWATER PLANT.** The motion carried.

Notice of Filing: Davis Memorial Presbyterian Church v. URETEK USA, Inc. No action was taken.

The meeting was adjourned at 10:49 a.m.

Jerry AMARCO - Mayor

Name & Title

Jerry AMARCO

Signature