

MUNICIPAL PROPERTIES COMMITTEE REGULAR MEETING MINUTES

***401 Davis Avenue
City Hall, Council Chambers
June 21, 2023
9:00 AM***

Present were Committee Members: Marilynn Cuonzo and Michael Hinchman

Also present were: Tracy Judy (Treasurer), Mike Kesecker (Operation Manger), Jerry Marco (Mayor), Sutton Stokes (City Clerk).

Judy Guye was absent.

MINUTES

Michael Hinchman, **MOVED APPROVAL OF THE MINUTES OF THE MAY 17,2023, MEETING.** The motion carried.

NEW BUSINESS

- a. Michael Hinchman **MOVED RECOMMENDING COUNCIL ADOPTION OF THE MEMORANDUM OF UNDERSTANDING BETWEEN CITY OF ELKINS AND THE KUMP EDUCATION CENTER.** The motion carried.
- b. The cost of the city hall HVAC project is estimated at around \$1.5 million. Staff is working on a plan for proceeding in phases.
- c. Review of city properties: Cm. Hinchman presented a document he created compiling city real estate, vehicles, and heavy equipment. He reported that he did not identify any significant real estate holdings that would be suitable for sale in the near term.
- d. The operations manager Mike Kesecker updated the committee on possibilities for updating building access protection and other security measures.

The meeting adjourned at 10:00 am

The foregoing minutes were approved at the meeting of _____, 2023

Name & Title

Signature