



City of Elkins

Regular Council Meeting

September 5, 2024

7:00 PM

Phil Gainer Community Center

142 Robert E. Lee Ave Ext.

AGENDA

1. **Invocation and Pledge of Allegiance**
2. **Call to order and roll call**
3. **Public comment**
4. **Minutes**
 - a. Proposed minutes for the meeting of August 15, 2024
5. **Correspondence, Notifications, and Recognitions**
6. **Councilor Reports**
7. **Staff reports**
8. **Approval of vendor invoice payments**
 - a. Vendor invoices presented for approval: August 12-30, 2024

(Available for public review in the city clerk's office two business days before this meeting, as required by W. Va. Ethics Commission Open Meetings Advisory Opinion 2012-04.)
9. **New business**
 - a. Resolution 1783: Authorization to expend opioid settlements funds to help implement the GameChanger substance misuse prevention program at Elkins Middle School
 - b. Resolution 1784: Proposal to waive bidding requirement for city hall plumbing work
10. **Mayor's comments**
11. **Adjournment**



CITY OF ELKINS AGENDA ITEM REPORT

Meeting Date:	September 5, 2024
Section:	Minutes
Category:	Action Item
Agenda Item Name:	Proposed minutes for the meeting of August 15, 2024
Recommended By:	City Clerk
Summary:	Minutes proposed for the regular council meeting of August 15
Fiscal Impact:	n/a
Recommendation:	Consider for approval
Attachments:	1. city council - 2024_08_15 - minutes_proposed

Proposed Minutes

ELKINS COMMON COUNCIL REGULAR COUNCIL MEETING MINUTES

***401 Davis Avenue
Council Chamber, 2nd Floor
August 15, 2024
7:00 p.m.***

Elkins Common Council met in regular session in the council chamber of city hall. Present were Mayor Jerry A. Marco; Councilors R.C. Chenoweth, G.M. Hinchman, B.C. Kerns, D.C. Parker, E. L. Plishka, L.S. Severino, and C.H. Thompson; City Treasurer T. Judy; Fire Chief S.D. Himes; Police Chief T. Bennett; Operations Manager M. Kesecker; City Attorney G. S. Roberts; and City Clerk S.R. Stokes (recording secretary).

Councilor N.E. Bross-Fregonara, A.C. Carroll, and C.C. Lowther were absent.

MINUTES

Chenoweth **MOVED APPROVAL OF THE MINUTES OF THE MEETING OF AUGUST 1, 2024.** The motion carried.

APPROVAL OF VENDOR INVOICE PAYMENTS

Hinchman **MOVED APPROVAL OF THE INVOICES PRESENTED.** The motion carried.

The invoices in question were as specified on the following list, which is attached and made part of this record:

- Accounts Payable check transactions for the period July 29-August 10, 2024.

NEW BUSINESS

Hinchman **MOVED APPROVAL OF RESOLUTION 1779: FY 2025 GENERAL FUND BUDGET REVISION #1.** The motion carried.

Hinchman **MOVED APPROVAL OF RESOLUTION 1780: AUTHORIZING EXPENDITURE FROM THE BUILDING & MAINTENANCE ACCOUNT FOR ELECTRICAL IMPROVEMENTS AT THE FIRE DEPARTMENT.** The motion carried.

Chenoweth **MOVED APPROVAL OF RESOLUTION 1781: PLEDGING SUPPORT FOR A GRANT APPLICATION TO THE NATIONAL ENDOWMENT FOR THE ARTS BY OLD BRICK PLAYHOUSE AND THE AUGUSTA HERITAGE CENTER.** The motion carried.

Proposed Minutes

Hinchman MOVED APPROVAL OF RESOLUTION 1782: AUTHORIZING THE TREASURER TO ESTABLISH A FUND AND OPEN A BANK ACCOUNT FOR TIF DISTRICT REVENUES. The motion carried.

The meeting was adjourned at 7:25 p.m.

Attest: S.R. Stokes, City Clerk

Jerry A. Marco, Mayor



CITY OF ELKINS AGENDA ITEM REPORT

Meeting Date:	September 5, 2024
Section:	Approval of vendor invoice payments
Category:	Action Item
Agenda Item Name:	Vendor invoices presented for approval: August 12-30, 2024 <i>(Available for public review in the city clerk's office two business days before this meeting, as required by W. Va. Ethics Commission Open Meetings Advisory Opinion 2012-04.)</i>
Recommended By:	City Treasurer
Summary:	Accounts payable transactions in all funds August 12-30, 2024
Fiscal Impact:	Report details \$1,076,462.85 in transactions from all funds.
Recommendation:	Consider for approval
Attachments:	1. AP Check Report - 2024_09_05

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00471	FirstEnergy MP/PE							
I-Whitmer 080924	Consumption 070724-080524	R	8/15/2024	511.32		000010		511.32
02296	CITCO Water							
I-S100267991.001	Submersible Pump Prem Motor	R	8/27/2024	5,829.00		000011		5,829.00

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	2	6,340.32	0.00	6,340.32
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: GCBANTOTALS:	2	6,340.32	0.00	6,340.32
BANK: GCBAN TOTALS:	2	6,340.32	0.00	6,340.32

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02605	Commercial Builders Inc							
I-Appl #3	Sanitation Garage	R	8/14/2024	221,940.00		000004		221,940.00

* * T O T A L S * *	NO		INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	1		221,940.00	0.00	221,940.00
HAND CHECKS:	0		0.00	0.00	0.00
DRAFTS:	0		0.00	0.00	0.00
EFT:	0		0.00	0.00	0.00
NON CHECKS:	0		0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS	0.00		
		VOID CREDITS	0.00	0.00	

TOTAL ERRORS: 0

	NO		INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: OVBSATOTALS:	1		221,940.00	0.00	221,940.00
BANK: OVBSA TOTALS:	1		221,940.00	0.00	221,940.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00993	I-RT6202407251668	WV Consolidated Retirement Boa Retirement 6%	D 8/14/2024	141.07		006204		141.07
00741	I-VF 202408201671 I-VF2202408201671	Great-West Trust Company LLC Voya Voya AT	D 8/20/2024 D 8/20/2024	585.00 100.00		006205 006205		685.00
00792	I-RTD202408061669 I-RTD202408201671	WV Consolidated Retirement Boa Retirement Retirement	D 8/20/2024 D 8/20/2024	7,174.52 7,477.01		006206 006206		14,651.53
00952	I-RTF202408061669 I-RTF202408201671 I-RTN202408061669 I-RTN202408061670 I-RTN202408201671	WV Consolidated Retirement Boa Retirement Retirement Retirement Retirement Retirement	D 8/20/2024 D 8/20/2024 D 8/20/2024 D 8/20/2024 D 8/20/2024	2,649.30 2,605.00 4,785.48 4,675.00 4,008.30		006207 006207 006207 006207 006207		18,723.08
00993	I-RT6202408061669 I-RT6202408061670 I-RT6202408201671	WV Consolidated Retirement Boa Retirement 6% Retirement 6% Retirement 6%	D 8/20/2024 D 8/20/2024 D 8/20/2024	9,290.27 103.68 9,553.06		006208 006208 006208		18,947.01
02667	I-HSA202408061669 I-HSA202408201671	Health Equity Health Savings Health Savings	D 8/20/2024 D 8/20/2024	911.54 911.54		006209 006209		1,823.08
02417	I-Visa Fleet 073124	US Bank Corporate Payment Syst Visa Fleet Pmt 073124	D 8/21/2024	17,795.60		006218		17,795.60
02417	C-FIRSTCHOICE 7/24 I-VisaNonFleet 07/24	US Bank Corporate Payment Syst First Choice Credit 07/26/24 Visa NonFleet Stmt Pmt 073124	D 8/26/2024 D 8/26/2024	150.00CR 143,822.75		006314 006314		143,672.75
00047	I-00005 0824 I-00006 082724 I-00007 081924	Truist Governmental Finance 9948000234-05 082424 9948000234-06 082724 9948000234-00007 081924	R 8/14/2024 R 8/14/2024 R 8/14/2024	2,596.05 2,643.26 4,984.55		015781 015781 015781		10,223.86
00073	I-F9112407	Brewer & Company of WV, Inc. Fire Alarm/Extgh Inspct/Batter	R 8/14/2024	564.00		015782		564.00
00075	I-36823970	Encova Insurance WCN6010582	R 8/14/2024	6,765.00		015783		6,765.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00079	Broughton Sports							
I-T-2652	18 wood name badges/Clock	R	8/14/2024	370.50		015784		370.50
00132	Clarksburg Water Board							
I-M91997	Compliance Sample	R	8/14/2024	23.00		015785		
I-M91998	Compliance Sample	R	8/14/2024	230.00		015785		253.00
00143	COE General Fund 2							
I-08/2024 Indirects	Monthly Indirects 08/2024	R	8/14/2024	16,751.44		015786		16,751.44
00156	COE Sewer Depreciation Account							
I-07/24 Deposit	Sewer Deprec Deposit 07/2024	R	8/14/2024	6,970.03		015787		6,970.03
00158	COE Water Depreciation Account							
I-07/24 Deprec	7/2024 Water Deprec Deposit	R	8/14/2024	10,295.54		015788		10,295.54
00211	Elkins Depot Welcome Center							
I-06/2024 H/M	Hotel/Motel Collection 06/2024	R	8/14/2024	14,528.87		015789		14,528.87
00288	Garrett Industrial Supply Inc							
I-3442546	Dbl Palm Gloves/Nitrile Gloves	R	8/14/2024	224.51		015790		224.51
00457	Metalworks, Inc.							
I-13483	Mftd SS Rollers/Turnbuckles	R	8/14/2024	2,581.00		015791		2,581.00
00484	Mountaineer Gas Company							
I-Bearhntr 073024	Bearhunter 0617-071824	R	8/14/2024	38.00		015792		
I-Scott Fd 073024	Scott Fd 061424-071724	R	8/14/2024	40.01		015792		78.01
00491	Mufflers-Brakes & More Inc.							
I-08878	Nissan Titan Repairs	R	8/14/2024	554.44		015793		554.44
00540	Pitney Bowes Bank Inc							
I-07/24 Postage	07/24 Postage Allocation	R	8/14/2024	576.33		015794		576.33
00550	Precision Pump & Valve Service							
I-0141658-IN	Duplex LSP	R	8/14/2024	625.00		015795		625.00
00569	Randolph County Clerk							
I-Liens	Vacant Structure Liens	R	8/14/2024	72.00		015796		72.00
00606	Steven C. Rodeheaver							
I-12256	Brooms/Brushes/chamois	R	8/14/2024	230.00		015797		230.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00671	Sutton Stokes							
I-Travel WVML 8/24	Travel Exp 0807-080824	R	8/14/2024	336.88		015798		336.88
00688	Terra Flora Landscaping							
I-1196	Parking lot 07/2024	R	8/14/2024	468.00		015799		468.00
00711	Tygart Valley Transfer, Inc.							
I-00025941	Res	R	8/14/2024	176.77		015800		
I-00025951	Comm	R	8/14/2024	98.42		015800		
I-00025961	Comm	R	8/14/2024	964.10		015800		
I-00025962	Res	R	8/14/2024	912.50		015800		
I-00025964	Res	R	8/14/2024	1,026.21		015800		
I-00025981	Comm	R	8/14/2024	343.98		015800		
I-00025984	Comm	R	8/14/2024	85.04		015800		
I-00025989	Comm	R	8/14/2024	187.28		015800		
I-00026006	Comm	R	8/14/2024	397.49		015800		
I-00026008	Res	R	8/14/2024	747.20		015800		
I-00026009	Res	R	8/14/2024	581.90		015800		
I-00026026	Comm	R	8/14/2024	485.39		015800		
I-00026031	Comm	R	8/14/2024	472.02		015800		
I-00026045	Comm	R	8/14/2024	68.80		015800		
I-00026050	Comm	R	8/14/2024	539.86		015800		
I-00026051	Res	R	8/14/2024	638.27		015800		
I-00026052	Res	R	8/14/2024	593.37		015800		
I-00026063	Comm	R	8/14/2024	726.18		015800		
I-00026105	Comm	R	8/14/2024	250.34		015800		
I-00026106	Comm	R	8/14/2024	872.37		015800		
I-00026110	Res	R	8/14/2024	920.15		015800		
I-00026117	Res	R	8/14/2024	1,103.60		015800		
I-00026141	Res	R	8/14/2024	427.11		015800		
I-00026143	Res	R	8/14/2024	629.67		015800		
I-00026144	Comm	R	8/14/2024	740.51		015800		
I-00026174	Comm	R	8/14/2024	311.49		015800		
I-00026191	Res	R	8/14/2024	671.72		015800		
I-00026196	Res	R	8/14/2024	559.92		015800		
I-00026197	Comm	R	8/14/2024	421.38		015800		
I-00026225	Comm	R	8/14/2024	327.74		015800		
I-00026242	Comm	R	8/14/2024	412.78		015800		
I-00026243	Comm	R	8/14/2024	526.48		015800		
I-00026244	Res	R	8/14/2024	613.43		015800		
I-00026249	Res	R	8/14/2024	462.46		015800		
I-00026269	Comm	R	8/14/2024	317.23		015800		
I-00026276	Comm	R	8/14/2024	123.26		015800		
I-00026286	Comm	R	8/14/2024	184.41		015800		
I-00026294	Res	R	8/14/2024	861.86		015800		
I-00026295	Comm	R	8/14/2024	645.92		015800		
I-00026296	Res	R	8/14/2024	665.98		015800		
I-00026333	Res	R	8/14/2024	128.99		015800		

VENDOR I.D.	NAME	STATUS	CHECK	INVOICE	DISCOUNT	CHECK	CHECK	CHECK
			DATE			NO	STATUS	AMOUNT
I-00026336	Comm	R	8/14/2024	277.10		015800		
I-00026344	Comm	R	8/14/2024	613.43		015800		
I-00026346	Res	R	8/14/2024	680.32		015800		
I-00026347	Res	R	8/14/2024	401.31		015800		
I-00026371	Comm	R	8/14/2024	313.40		015800		
I-00026376	Comm	R	8/14/2024	252.25		015800		
I-00026404	Comm	R	8/14/2024	863.77		015800		
I-00026405	Comm	R	8/14/2024	810.26		015800		
I-00026411	Res	R	8/14/2024	895.30		015800		
I-00026445	Comm	R	8/14/2024	50.64		015800		
I-00026449	Res	R	8/14/2024	150.01		015800		
I-00026450	Comm	R	8/14/2024	139.50		015800		
I-00026459	Comm	R	8/14/2024	241.74		015800		
I-00026465	Res	R	8/14/2024	518.84		015800		
I-00026466	Comm	R	8/14/2024	384.11		015800		
I-00026467	Res	R	8/14/2024	472.02		015800		
I-00026487	Comm	R	8/14/2024	236.01		015800		
I-00026491	Comm	R	8/14/2024	287.61		015800		
I-00026492	Comm	R	8/14/2024	317.23		015800		
I-00026494	Res	R	8/14/2024	118.48		015800		
I-00026496	Comm	R	8/14/2024	476.79		015800		
I-00026498	Comm	R	8/14/2024	543.68		015800		
I-00026500	Res	R	8/14/2024	591.45		015800		
I-00026501	Res	R	8/14/2024	447.17		015800		
I-00026547	Res	R	8/14/2024	671.72		015800		
I-00026549	Res	R	8/14/2024	687.96		015800		
I-00026551	Comm	R	8/14/2024	483.48		015800		
I-00026562	Comm	R	8/14/2024	114.66		015800		
I-00026567	Comm	R	8/14/2024	286.65		015800		
I-00026576	Comm	R	8/14/2024	152.88		015800		
I-00026583	Res	R	8/14/2024	536.04		015800		
I-00026591	Comm	R	8/14/2024	752.93		015800		
I-00026592	Res	R	8/14/2024	618.21		015800		
I-00026619	Comm	R	8/14/2024	275.18		015800		
I-00026627	Comm	R	8/14/2024	218.81		015800		
I-00026642	Comm	R	8/14/2024	858.04		015800		
I-00026645	Res	R	8/14/2024	774.91		015800		
I-00026647	Res	R	8/14/2024	959.32		015800		
I-00026671	Comm	R	8/14/2024	666.94		015800		
I-00026674	Comm	R	8/14/2024	371.69		015800		
I-00026682	Comm	R	8/14/2024	321.05		015800		
I-00026689	Res	R	8/14/2024	727.14		015800		
I-00026694	Res	R	8/14/2024	634.45		015800		
I-00026695	Comm	R	8/14/2024	508.33		015800		
I-00026713	Comm	R	8/14/2024	471.06		015800		
I-00026735	Comm	R	8/14/2024	729.05		015800		
I-00026738	Res	R	8/14/2024	563.75		015800		
I-00026739	Res	R	8/14/2024	636.36		015800		

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-00026757	Comm	R	8/14/2024	317.23		015800		
I-00026764	Comm	R	8/14/2024	519.79		015800		
I-00026771	Comm	R	8/14/2024	146.19		015800		
I-00026786	Comm	R	8/14/2024	611.52		015800		
I-00026789	Res	R	8/14/2024	719.49		015800		
I-00026793	Res	R	8/14/2024	685.09		015800		
I-00026806	Comm	R	8/14/2024	319.14		015800		
I-00026820	Comm	R	8/14/2024	743.38		015800		
I-00026822	Res	R	8/14/2024	651.65		015800		
I-00026826	Res	R	8/14/2024	502.59		015800		
I-00026875	Res	R	8/14/2024	834.15		015800		
I-00026877	Comm	R	8/14/2024	831.29		015800		
I-00026878	Res	R	8/14/2024	1,052.96		015800		
I-00026895	Comm	R	8/14/2024	341.11		015800		
I-00026899	Comm	R	8/14/2024	232.19		015800		
I-00026915	Comm	R	8/14/2024	398.44		015800		
I-00026917	Res	R	8/14/2024	613.43		015800		
I-00026918	Res	R	8/14/2024	496.86		015800		
I-00026934	Comm	R	8/14/2024	67.84		015800		
I-00026940	Comm	R	8/14/2024	450.04		015800		
I-00026955	Comm	R	8/14/2024	579.03		015800		
I-00026957	Res	R	8/14/2024	667.89		015800		
I-00026958	Res	R	8/14/2024	445.26		015800		
I-26112	Comm	R	8/14/2024	335.38		015800		56,888.55
00779	Woodford Oil Company							
I-153641	CHV DELO 400 Syn	R	8/14/2024	160.00		015801		160.00
00812	WV Regional Jail and Correctio							
I-7124B49F	53 days inmate housing TVRJ	R	8/14/2024	3,045.38		015802		3,045.38
00884	Colonial Court Service Station							
I-590668	4 Tires	R	8/14/2024	1,268.00		015803		
I-590933	A/C Recharge/Supplies	R	8/14/2024	167.90		015803		1,435.90
01220	The Delmonte Market							
I-1204	City Flowers Inst 3 of 4	R	8/14/2024	6,028.50		015804		6,028.50
01292	COE Sewer O & M Account							
I-07/24 O&M	07/24 Sewer O&M Dep	R	8/14/2024	13,153.88		015805		13,153.88
01313	COE Water O & M Account							
I-07/24 O&M	07/2024 Water O&M Deposit	R	8/14/2024	12,902.14		015806		12,902.14

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01335	FOP Lodge #104							
I-03/2024	Lodge dues	R	8/14/2024	420.00		015807		420.00
01416	Gerry Roberts							
I-CKREQ 081224	Recording Deed EMBC	R	8/14/2024	32.00		015808		32.00
01681	HdL Companies							
I-07312024	BL Revenue July 2024	R	8/14/2024	2,310.81		015809		2,310.81
01727	Enterprise FM Trust							
I-578571-080324	Fleet Leases 08/2024	R	8/14/2024	21,237.20		015810		21,237.20
01749	High Rocks Educational Corp							
I-CK REQ AmeriCorps	AmeriCorps - O Peet Member	R	8/14/2024	6,000.00		015811		6,000.00
01751	COE WWTP							
I-202408086245	Backwash July 2024	R	8/14/2024	910.28		015812		910.28
01790	Crim Law Office PLLC							
I-442	Attorney Services 07/2024	R	8/14/2024	7,701.00		015813		
I-443	Municipal Ct Matters	R	8/14/2024	3,450.00		015813		11,151.00
01821	Busy Beaver Building Centers I							
I-1724/L	screws/lumber	R	8/14/2024	135.38		015814		135.38
02098	Skasiks Quality Cleaners LLC							
I-24193-698/715	sew on patches	R	8/14/2024	132.10		015815		132.10
02132	American Airworks							
I-244117	Air Compressor Filters	R	8/14/2024	244.89		015816		244.89
02157	Jerry A Marco							
I-Travel 0805-080924	Travel Exp 080524-080924	R	8/14/2024	472.88		015817		472.88
02220	Long Branch Equipment LLC							
I-LB429	CAT D5G Dozer Repairs	R	8/14/2024	800.00		015818		800.00
02322	Badger Meter							
I-80166487	Beacon MBL Hosting 07/2024	R	8/14/2024	257.34		015819		257.34
02347	LEAF							
I-16916380	Tosh/Lexmark 082424	R	8/14/2024	607.43		015820		
I-16928595	Tosh 478S 08/25/24	R	8/14/2024	113.97		015820		
I-16928596	Tosh E4515AC 082524	R	8/14/2024	196.83		015820		
I-16928597	Tosh E3025AC 082524	R	8/14/2024	461.30		015820		1,379.53

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02451 I-19168	Waypoint Resource Group LLC Collections July 2024	R	8/14/2024	344.71		015821		344.71
02507 I-MMII58388	Modern Marketing 300 Bic Click Stick Pens	R	8/14/2024	586.94		015822		586.94
02611 I-Travel exp 07/24	Steve Miller Travel expenses 07/2024	R	8/14/2024	128.38		015823		128.38
02619 I-264	D&L Mallow Construction LLC Remove/Install garage door	R	8/14/2024	2,000.00		015824		2,000.00
02685 I-1st Qtr 2025	Selective Insurance Company of 1st Qtr FY25 Pmt	R	8/14/2024	5,484.00		015825		5,484.00
02688 I-24-03	Rustiques Sign Installation Started	R	8/14/2024	8,500.00		015826		8,500.00
00483 I-1202553-24 0815	Mountain Valley Bank 1202553-24 #5 081524	R	8/14/2024	6,518.78		015827		6,518.78
01942 I-1214756-11 0815	Elkins Municipal Building Comm 1214756-11 081524	R	8/14/2024	4,833.20		015828		4,833.20
01989 I-1979	Mitchell Tree Care LLC Arborist Service 2024-2025	R	8/15/2024	1,500.00		015829		1,500.00
00116 I-CDS202408201671	Child Support Enforcement Child Support	R	8/20/2024	690.10		015830		690.10
00121 I-FP 202408201671	Citizens Bank of WVFP Fire Pension	R	8/20/2024	323.07		015831		323.07
00122 I-PP 202408201671 I-PPN202408201671	Citizens Bank of WVFP Police Pension Police Pension-2010 Forward	R R	8/20/2024 8/20/2024	194.83 229.25		015832 015832		424.08
00147 I-MIS202408201671	COE Misc Misc Reimbursements	R	8/20/2024	214.04		015833		214.04
00150 I-T1 202408201671	COE Payroll Federal Withholding	R	8/20/2024	12,742.99		015834		12,742.99

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00151	COE Payroll							
I-T3 202408201671	FICA	R	8/20/2024	20,872.14		015835		
I-T4 202408201671	Medicare	R	8/20/2024	5,157.44		015835		26,029.58
00152	COE Payroll							
I-T2 202408201671	State Withholding	R	8/20/2024	5,831.00		015836		5,831.00
00203	Davis Trust Company							
I-CC 202408201671	Employee Christmas Club	R	8/20/2024	2,310.00		015837		2,310.00
00747	Washington National Insurance							
I-WN 202408201671	Washington National Insurance	R	8/20/2024	604.60		015838		604.60
00837	COE Payroll Reimbursement							
I-001202408201671	Payroll Reimbursement	R	8/20/2024	59,351.06		015839		
I-006202408201671	Payroll Reimbursement	R	8/20/2024	7,530.94		015839		
I-036202408201671	Payroll Reimbursement	R	8/20/2024	13,065.88		015839		
I-400202408201671	Payroll Reimbursement	R	8/20/2024	24,136.75		015839		
I-401202408201671	Payroll Reimbursement	R	8/20/2024	14,372.49		015839		
I-404202408201671	Payroll Reimbursement	R	8/20/2024	11,396.88		015839		129,854.00
01885	Colonial Life							
I-CL 202408201671	Colonial Life-AT	R	8/20/2024	112.10		015840		
I-CLP202408201671	Colonial Life-PT	R	8/20/2024	52.52		015840		164.62
00006	AFLAC							
I-AF 202408061669	Aflac-After Tax Ins	R	8/20/2024	558.01		015841		
I-AF 202408201671	Aflac-After Tax Ins	R	8/20/2024	582.30		015841		
I-AFL202408061669	Aflac Insurance	R	8/20/2024	338.80		015841		
I-AFL202408201671	Aflac Insurance	R	8/20/2024	368.37		015841		1,847.48
00023	Appalachian Forest Heritage Ar							
I-1Q FY 24-25	1Q FY 24-25 Contribution	R	8/20/2024	500.00		015842		500.00
00032	Absolute Assurance Drug Test L							
I-5024	Emplymnt Testing Parks	R	8/20/2024	84.00		015843		84.00
00154	COE Sanitation							
I-202408206291	Hauling Fee Brush 107	R	8/20/2024	299.48		015844		299.48
00182	Country Roads Transit							
I-1Q FY 24-25	1Q FY 24-25 Contribution	R	8/20/2024	3,750.00		015845		3,750.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00202	Davis Trust Company							
I-12755 082224	3113776 12755 082224	R	8/20/2024	4,256.84		015846		4,256.84
00239	Elkins Historic Landmark Commi							
I-1Q FY 24-25	1Q FY 24-25 Contribution	R	8/20/2024	1,000.00		015847		1,000.00
00242	Elkins Professional Firefighte							
I-EPF202408061669	Elkins Professional FF	R	8/20/2024	135.00		015848		
I-EPF202408201671	Elkins Professional FF	R	8/20/2024	135.00		015848		270.00
00243	Elkins Randolph County Chamber							
I-1Q FY 24-25	1Q FY 24-25	R	8/20/2024	625.00		015849		625.00
00250	Elkins-Randolph County Regiona							
I-1Q FY 24-25	1Q FY 24-25 Contribution	R	8/20/2024	3,750.00		015850		3,750.00
00251	Elkins-Randolph County Public							
I-1Q FY 24-25	1Q FY 24-25 Contribution	R	8/20/2024	5,625.00		015851		5,625.00
00471	FirstEnergy MP/PE							
I-CityPk 081224	ElkinsCityPark 071024-080824	R	8/20/2024	13.23		015852		
I-Park 081224	Park St 465 071024-080824	R	8/20/2024	10.90		015852		
I-Park St 081224	Park St 071024-080824	R	8/20/2024	10.52		015852		
I-ParkSt 0812244	Park Street 071024-080824	R	8/20/2024	10.82		015852		
I-RR Ave 081524	RR Ave 071324-081324	R	8/20/2024	160.12		015852		205.59
00479	Amtower Auto Supply, Inc.							
I-212188	5 - Blue DEF	R	8/20/2024	94.30		015853		94.30
00483	Mountain Valley Bank							
I-1202553-21 0828	1202553-21 082824	R	8/20/2024	2,369.18		015854		2,369.18
00500	Newlons International Sales, L							
I-01P20428	Brake Drum/Shoes/Kit/Seals	R	8/20/2024	1,359.40		015855		
I-01P20460	Belt	R	8/20/2024	62.83		015855		
I-01P20791	Parts for Truck 7	R	8/20/2024	427.37		015855		
I-01P20792	Parts for TK 131	R	8/20/2024	1,044.22		015855		
I-01P21023	Filter	R	8/20/2024	101.92		015855		2,995.74
00570	Randolph County Commission							
I-1Q FY 24-25	1Q FY 24-25 Contribution	R	8/20/2024	1,750.00		015856		1,750.00
00571	Randolph County Community Arts							
I-1Q FY 24-25	1Q FY 24-25 Contribution	R	8/20/2024	1,250.00		015857		1,250.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00573	I-1Q FY 24-25							
	Randolph County Development Au 1Q FY 24-25 Contribution	R	8/20/2024	3,375.00		015858		3,375.00
00576	I-1Q FY 24-25							
	Randolph County Humane Society 1Q FY 24-25 Contribution	R	8/20/2024	3,000.00		015859		3,000.00
00578	I-1Q FY 24-25							
	Randolph Elkins Health Departm 1Q FY 24-25 Contribution	R	8/20/2024	1,375.00		015860		1,375.00
00579	I-1Q FY 24-25							
	Randolph-Tucker Children's Adv 1Q FY 24-25 Contribution	R	8/20/2024	2,500.00		015861		2,500.00
00591	I-08/2024 Retirees							
	Retirees 08/2024	R	8/20/2024	2,302.07		015862		
	I-RChen 08/24							
	RChenoweth RHBT 08/2024	R	8/20/2024	34.00		015862		
	I-RHB202408201671							
	Retiree Health Benefit Trust	R	8/20/2024	2,618.00		015862		4,954.07
00670	I-1143405							
	Steptoe & Johnson PLLC Services through 06/30/2024	R	8/20/2024	295.64		015863		295.64
00707	I-28							
	Trickett Hardware, Inc. Hardware/Paint/tools	R	8/20/2024	416.59		015864		416.59
00805	I-MFB202408061669							
	Mt. Flex Benefit	R	8/20/2024	1,886.71		015865		
	I-MFB202408201671							
	Mt. Flex Benefit	R	8/20/2024	1,934.25		015865		
	I-RChen 08/24							
	RChenoweth 08/2024	R	8/20/2024	102.84		015865		3,923.80
00808	I-WVML 2024							
	WV Municipal League W Lambert/M Hinchman	R	8/20/2024	600.00		015866		600.00
00810	I-BL 202408201671							
	WV Public Employee Insurance A Basic Life Benefit	R	8/20/2024	184.14		015867		
	I-BL1202408201671							
	Basic Life Benefit +	R	8/20/2024	1.98		015867		
	I-CEC202408061669							
	Plan C E/C	R	8/20/2024	1,268.00		015867		
	I-CEC202408201671							
	Plan C E/C	R	8/20/2024	1,268.00		015867		
	I-CF 202408061669							
	Plan C Family	R	8/20/2024	19,135.00		015867		
	I-CF 202408201671							
	Plan C Family	R	8/20/2024	19,135.00		015867		
	I-CS 202408061669							
	Plan C Single	R	8/20/2024	5,768.00		015867		
	I-CS 202408201671							
	Plan C Single	R	8/20/2024	5,768.00		015867		
	I-DL 202408061669							
	Dependent Life	R	8/20/2024	128.89		015867		
	I-DL 202408201671							
	Dependent Life	R	8/20/2024	128.89		015867		
	I-IFA202408061669							
	Ins - Family - Plan A	R	8/20/2024	747.00		015867		
	I-IFA202408201671							
	Ins - Family - Plan A	R	8/20/2024	747.00		015867		
	I-OL 202408061669							
	Optional Life	R	8/20/2024	375.16		015867		
	I-OL 202408201671							
	Optional Life	R	8/20/2024	381.44		015867		
	I-RChen 08/24							
	RChenoweth Health/Life 08/24	R	8/20/2024	891.98		015867		
	I-TOF202408061669							
	Tobacco Surcharge Family	R	8/20/2024	450.00		015867		

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
	I-TOF202408201671	Tobacco Surcharge Family	R	8/20/2024	450.00	015867		
	I-TOS202408061669	Tobacco Surcharge Single	R	8/20/2024	87.50	015867		
	I-TOS202408201671	Tobacco Surcharge Single	R	8/20/2024	112.50	015867		57,028.48
00839	I-8281530654	Motorola Solutions, Inc. Body Worn Camera Chest Mnt	R	8/20/2024	1,683.00	015868		1,683.00
01447		Heritage Fire Equipment						
	I-12523	pump test	R	8/20/2024	576.25	015869		
	I-12524	pump test	R	8/20/2024	270.00	015869		
	I-12525	pump test	R	8/20/2024	270.00	015869		
	I-12526	pump test	R	8/20/2024	270.00	015869		1,386.25
01594	I-2430542670	Pace Analytical Services LLC July 2024 Contract Lab Invoice	R	8/20/2024	3,242.00	015870		3,242.00
01790	I-444	Crim Law Office PLLC Sanitary Bd Services 07/2024	R	8/20/2024	720.00	015871		720.00
02012	I-227626	Appalachian Aggregates Stone	R	8/20/2024	595.00	015872		595.00
02322	I-80122243	Badger Meter Beacon MBL Hosting 03/23	R	8/20/2024	1,710.95	015873		1,710.95
02431	I-0896363-1	Ferguson Waterworks #527 Brch/Saddle/DS Brz Sdl	R	8/20/2024	236.47	015874		236.47
02686	I-ODR-004599	Boss Buildings Balance on Building	R	8/20/2024	17,832.70	015875		17,832.70
02691	I-1Q FY 24-25	Citizens Promoting Community 1Q FY 24-25 Contribution	R	8/20/2024	625.00	015876		625.00
02692	I-1Q FY 24-25	Randolph County EMS 1Q FY 24-25 Contribution	R	8/20/2024	12,500.00	015877		12,500.00
02693	I-24-25 Dues	Municipal Finance Officer's As Finance Off-T Judy Dues	R	8/20/2024	125.00	015878		125.00
02694	I-Travel WVML 24	Melissa Washington Travel WVML 080624-080824	R	8/20/2024	256.48	015879		256.48

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02695	Brian and Bradley Burchill							
I-TBurchill	Thomas Burchill P/R Check	R	8/20/2024	134.26		015880		134.26
00085	Burgess & Niple, Inc.							
I-1154647	Engineering Srvs 07/2024	R	8/27/2024	627.00		015881		627.00
00119	First-Citizens Bank & Trust Co							
I-45383809	Kyocera Copier 090624	R	8/27/2024	52.50		015882		
I-45403447	Konica Printer 090824	R	8/27/2024	55.00		015882		107.50
00126	City of Clarksburg							
I-202408151090	Compost/Yard Waste Ticket 1671	R	8/27/2024	122.00		015883		122.00
00132	Clarksburg Water Board							
I-M92056	compliance sample	R	8/27/2024	23.00		015884		23.00
00140	City of Elkins							
I-CKREQ 082624	Whitmer Utility Pmts to Elkins	R	8/27/2024	2,101.61		015885		2,101.61
00202	Davis Trust Company							
I-35239 090124	3113776-35239 09/01/24	R	8/27/2024	30.13		015886		30.13
00288	Garrett Industrial Supply Inc							
I-3443920	Nylon Sling/Poly Sling	R	8/27/2024	47.14		015887		47.14
00468	Miss Utility of West Virginia,							
I-WV24-3186	Message Fees July 2024	R	8/27/2024	262.70		015888		262.70
00491	Mufflers-Brakes & More Inc.							
I-09076	Labor/Repair Nissan Titan	R	8/27/2024	112.50		015889		112.50
00517	Ohio Valley Bank							
I-6300002950 090124	6300002950 09/01/24	R	8/27/2024	303.52		015890		303.52
00550	Precision Pump & Valve Service							
I-0140841-IN	Pump Repairs	R	8/27/2024	8,307.00		015891		8,307.00
00582	Region VII Plan. & Development							
I-520-12	GIS Services 07/2024	R	8/27/2024	247.50		015892		247.50
00855	LMC & Associates							
I-3734	July 2024 Web Maintenance	R	8/27/2024	312.50		015893		312.50

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00979	Novus Glass							
I-17836	Backhoe Qtr Glass Install	R	8/27/2024	125.00		015894		125.00
01445	Linda Silva							
I-CK REQ 082224	Reimb for Mulch	R	8/27/2024	175.00		015895		175.00
02157	Jerry A Marco							
I-Exp Travel 082624	Travel -Buckhannon WV	R	8/27/2024	32.29		015896		32.29
02347	LEAF							
I-16985560	Tosh 5525 090824	R	8/27/2024	292.45		015897		
I-17010173	Tosh E4515AC 091124	R	8/27/2024	304.80		015897		
I-17010174	Toshiba ES4515AC 091324	R	8/27/2024	133.78		015897		731.03
02491	120 Water Inc							
I-5506	Lead & Copper Plan	R	8/27/2024	5,958.50		015898		5,958.50
02690	Tracker Products LLC							
I-TPINV-004549	SAFE Software	R	8/27/2024	8,975.00		015899		8,975.00

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	119	598,439.48	0.00	598,439.48
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	8	216,439.12	0.00	216,439.12
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: Pool TOTALS:	127	814,878.60	0.00	814,878.60
BANK: Pool TOTALS:	127	814,878.60	0.00	814,878.60

VENDOR SET: 01 Elkins
BANK: SEWDP Sewer Depreciation
DATE RANGE: 8/12/2024 THRU 8/30/2024

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02646	Ford Hall Company, Inc.							
I-9365	Clarifier #3 Repairs	R	8/14/2024	4,480.00		000045		4,480.00
02687	United Rentals (North America)							
I-236759513-001	Diesel Pump/Hoses/Delivery	R	8/14/2024	4,846.57		000046		4,846.57

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	2	9,326.57	0.00	9,326.57
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: SEWDPTOTALS:	2	9,326.57	0.00	9,326.57
BANK: SEWDP TOTALS:	2	9,326.57	0.00	9,326.57

VENDOR SET: 01 Elkins

BANK: WATDP Water Depreciation

DATE RANGE: 8/12/2024 THRU 8/30/2024

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01390	Phoenix Solutions, LLC							
I-6532	Stenner Parts	R	8/14/2024	825.99		000054		
I-6533	Stenner Pump Parts	R	8/14/2024	5,655.14		000054		
I-6620	Pump Parts	R	8/14/2024	2,054.39		000054		8,535.52
02689	A & J Hauling LLC							
I-080124	Hydraulic Hose Machine/Rack	R	8/14/2024	9,000.00		000055		9,000.00
02485	American Fence Company LLC							
I-INV6326	fence materials	R	8/20/2024	6,441.84		000056		6,441.84

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	3	23,977.36	0.00	23,977.36
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: WATDP TOTALS:	3	23,977.36	0.00	23,977.36
BANK: WATDP TOTALS:	3	23,977.36	0.00	23,977.36
REPORT TOTALS:	135	1,076,462.85	0.00	1,076,462.85

SELECTION CRITERIA

VENDOR SET: 01-Elkins
VENDOR: ALL
BANK CODES: Exclude: PCARD
FUNDS: All

CHECK SELECTION

CHECK RANGE: 000000 THRU 999999
DATE RANGE: 8/12/2024 THRU 8/30/2024
CHECK AMOUNT RANGE: 0.00 THRU 999,999,999.99
INCLUDE ALL VOIDS: YES

PRINT OPTIONS

SEQUENCE: CHECK NUMBER

PRINT TRANSACTIONS: YES
PRINT G/L: NO
UNPOSTED ONLY: NO
EXCLUDE UNPOSTED: NO
MANUAL ONLY: NO
STUB COMMENTS: NO
REPORT FOOTER: NO
CHECK STATUS: NO
PRINT STATUS: * - All



CITY OF ELKINS AGENDA ITEM REPORT

Meeting Date:	September 5, 2024
Section:	New business
Category:	Resolution
Agenda Item Name:	Resolution 1783: Authorization to expend opioid settlements funds to help implement the GameChanger substance misuse prevention program at Elkins Middle School
Recommended By:	Mayor Marco and the Opioid Task Force
Summary:	GameChanger is a Student-Powered Substance Misuse Prevention Movement connecting West Virginia students and the educators who care about them with the Hazelden Betty Ford Foundation to build school environments which prevent student opioid and other drug use before it starts. (Read more here: https://gamechangerusa.org/) This program costs \$25,000 per school per year (funds both a coach and program materials). To implement this program at Elkins Middle School, funding has already been partially secured in the following amounts: • \$12,500: GameChanger provided • \$5,000: ARPA funds already allocated to combat substance abuse The attached resolution authorizes the city to expend \$7,500 from its Opioid Settlement funds to provide the needed amount. Other partners are assisting in implementing this in other area schools.
Fiscal Impact:	\$7,500 from Fund 026 (Opioid Settlement Fund)
Recommendation:	Consider for approval
Attachments:	1. R-1783 - Authorizing expenditure from Opioid Settlement Fund for the Game Changer program

IN THE COMMON COUNCIL OF THE CITY OF ELKINS, WV

A RESOLUTION OF COMMON COUNCIL

(#1783)

September 5, 2024

Authorizing Expenditure from Fund #026 – Opioid Settlement Funds for Implementation of the GameChanger Substance Misuse Prevention Program at Elkins Middle School

WHEREAS, Opioid Settlement monies have been received by the City of Elkins, West Virginia (“the City”), for the purpose of combatting the epidemic of substance misuse and abuse that has severely effected West Virginia and Randolph County; and,

WHEREAS, the Common Council of the City of Elkins (“Council”) wishes to use some of these Opioid Settlement monies to implement GameChanger, a Student-Powered Substance Misuse Prevention Movement (“the Program”), at Elkins Middle School, in collaboration with other agencies and partners who are assisting in implementing this program at several other Randolph County schools; and,

WHEREAS, the total cost of implementing this Program at Elkins Middle School is \$25,000, with some of this total already secured as follows:

- \$12,500: paid by GameChanger
- \$5,000: already allocated by Council from ARPA funds

; and,

WHEREAS, Council finds that is in the best interests of the students of Elkins Middle School and the people of Elkins to supply the final \$7,500 needed to implement this Program at Elkins Middle School;

NOW, THEREFORE, BE IT RESOLVED, THAT:

The Elkins Common Council hereby authorizes the expenditure of \$7,500 from Fund #026 (Opioid Settlement Funds) for the implementation of GameChanger at Elkins Middle School.

Attest: Sutton Stokes, City Clerk

Jerry A. Marco, Mayor



CITY OF ELKINS AGENDA ITEM REPORT

Meeting Date:	September 5, 2024
Section:	New business
Category:	Resolution
Agenda Item Name:	Resolution 1784: Proposal to waive bidding requirement for city hall plumbing work
Recommended By:	Operations Manager, City Treasurer
Summary:	Although temporary measures have been taken in response to the recent sewage backup at city hall, the conditions giving rise to Saturday's backup persist, and the administrative team concurs that urgent action is needed to ensure that additional damage may be avoided in the future. This resolution authorizes contracting with Ringers, Inc./Zinn's Inc., a local licensed plumbing contractor, to complete this work, and waives council's competitive bidding requirement on the grounds that "procurement of the contemplated goods or services is of such urgency as to brook no delay." (See code section below.) Elkins City Code § 30.20 (B) (1) The provision of division (A) above, concerning competitive bidding, shall not be applicable when the Council, by vote, finds that: (a) Compliance therewith would be inimical to the public welfare; (b) Procurement of the contemplated goods or services is of such urgency as to brook no delay; (c) Other circumstances exist which would render the interests of the city better served by noncompliance than by compliance with division (A) above; (d) As a practical matter it is determined that there exists only one supplier of the goods or services sought to be obtained; (e) The goods or services sought to be obtained are for the purpose of maintenance or repair of existing city goods or equipment;
Fiscal Impact:	Proposal is for a total of \$54,585.49
Recommendation:	Consider for approval
Attachments:	1. R-1784 - waiving bidding requirement for sewer work at city hall



CITY OF ELKINS AGENDA ITEM REPORT

	2. Estimate for plumbing repairs
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IN THE COMMON COUNCIL OF THE CITY OF ELKINS, WV

A RESOLUTION OF COMMON COUNCIL

(#1784)

September 5, 2024

***Waiving Bidding Requirement and Authorizing Contract
with Ringers, Inc./Zinn's, Inc. for Sewer Work at City Hall***

WHEREAS, Elkins City Hall, the main government building of the City of Elkins, West Virginia ("City") recently suffered a sewage backup, causing extensive damage throughout the basement and first floor of the building; and,

WHEREAS, the Common Council of the City of Elkins, West Virginia ("Council") finds that the conditions giving rise to this backup persist, such that a similar event could occur at any time, with the result that there is an urgent need for the repair and replacement of multiple components of the building's wastewater system and connection to the sewer main ("the Project"); and,

WHEREAS, Council has received a proposal from Ringers, Inc./Zinn's, Inc. (attached), a licensed plumbing contractor, to perform this Project, with work to commence immediately and proceed with all due haste to return the building to service as soon as possible; and,

WHEREAS, Council finds that, given the pressing nature of this situation, the interests of the City and of the people of Elkins are best served by waiving the City's competitive bidding requirement, as allowed in Elkins City Code § 30.20(B)1(b), to wit, "Procurement of the contemplated goods or services is of such urgency as to brook no delay";

NOW, THEREFORE, BE IT RESOLVED, THAT:

The Elkins Common Council hereby waives its bidding requirement, approves contracting with Ringers, Inc./Zinn's, Inc. under the terms described in the attached proposal, and authorizes the Operations Manager to execute the attached proposal and to take other administrative actions as necessary to enable the Project to proceed;

AND, BE IT FURTHER RESOLVED, THAT:

Council hereby authorizes expenditures of up to \$60,000 from the Coal Severance Fund for this project.

Attest: Sutton R. Stokes, City Clerk

Jerry A. Marco, Mayor

RINGERS INC./ZINN'S INC

"One call does it all"

P.O. Box 819

Buckhannon, WV

304-642-9373



To Whom it May Concern:

Remove 6" main sewer line throughout the basement replace with SDR 35. Camera all 2",3",4" laterals record where they go to the best of our ability see if they need replaced, hook laterals back up. Remove 4" sewer line from control room reinstall into hallway camera roof drains to try and determine where they connect to sewer and document.

ESTIMATE ONLY

Supplies: 9,135.49

Misc: 7,450.00

Laborer: 38,000.00

Estimated total: 54,585.49

Any variance of the scope of work will require a change order and will be additional charges.

Sincerely,

Ringers Inc/ Zinn's